



# St. Joseph's College For Women (A)

Gnanapuram, Visakhapatnam - 530004 (A.P)

(Affiliated to Andhra University)

Accredited with NAAC 'A' Grade, ISO 21001:2018, 14001:2015 Certified

Phone Nos: 089-2558346, 7075856500, E.mail: sjew@stjosephsvizag.com, Web: www.stjosephscollegevisakhapatnam.ac.in

## IMPLEMENTATION OF MANDATORY INTERNSHIP POLICY FOR STUDENTS

**PREAMBLE** Internships serve as vital educational and career development opportunities, offering hands-on experience within a chosen field or discipline. They hold significant importance, as employers increasingly seek candidates who possess practical skills and an understanding of industry environments, practices, and culture. Typically, internships are structured and supervised programs designed around specific tasks or projects, carried out within defined timelines.

### **OBJECTIVE:**

- To create opportunities for students to learn, comprehend, and enhance real-time technical and managerial skills essential for the workplace.
- The primary aim is to immerse technical students in an industrial environment that cannot be replicated in the classroom, thereby shaping them into competent professionals while fostering an understanding of the social, economic, and administrative factors that influence the functioning of industrial organizations

### **How to Search for an Internship?**

- ✓ Apply through the company's official portals
- ✓ Search for a company near your stay
- ✓ Ask the company through your family/friends
- ✓ Identify a company through the Faculty Mentor/Department, Faculty/Placement office

### **Guidelines for INTERNSHIP**

The Semester Internship Report must reflect the stipulated weeks of work and justify the same. The internship project report should be well documented and supported by –

Title Page

Student Declaration

Official Certification

Certificate from the Organization

Acknowledgement

Contents

Executive Summary

Overview of the Organization

Internship part



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Outcomes Description

Findings

Students Self Evaluation

Evaluation by the Supervisor

Photos, Videos & links

References in appropriate referencing styles. (APA, MLA, Harvard, Chicago Style, etc.)

## Chapter Scheme to be followed

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Principal

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