ST. JOSEPH’S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

III SEMESTER   **HOME SCIENCE** TIME:3HRS/WEEK

HS 3301(3) **RESOURCE MANAGEMENT**  MARKS:100

w.e.f 2024-2025 (23AK Batch) **SYLLABUS**

**OBJECTIVES:** To enable the students to

1. To become better managers 2. Understand the meaning and implementation of management with special reference to house. 3. Recognize and utilize resources available to them to achieve better quality of life

**UNIT – I:** Home Management-definition, types of management situations in family; characteristics of a good manager-roles played by homemaker, role overload, role conflict.

**UNIT – II:** Management Process- steps-planning, controlling, evaluating, system's approach - components, changing concept of management.

**UNIT – III:** A. Decision making - Process steps, types of decisions, decision tree. B. Conflict resolution-types, importance.

**UNIT – IV:** A. Motivating factors in management - Values - types, sources, Goals - types, characteristics, Standards-types, characteristics; Inter-relationship between values, goals and standards.

B. Resources-classification, characteristics.

**UNIT-V:** A. Time management-significance, tools of time management-time cost, time norm, work norm, work curve, peak load; Process of time management. B. Energy management - significance, energy cost, factors affecting energy cost, Fatigue - types, methods of reducing. C. Work simplification- techniques to study, Mundel's classes of changes

**REFERENCES:**

1. Management in family living, (1980) Nickell& Dorsey, Wiley Eastern Pvt Ltd., New Delhi.

2. Management for Modern Families, (1970) Gross & Crandall, Appleton - century crafts, I.N.C., New York.

3. Management for Modern Families, (1970) Gross, Crandall & Knoll, Appleton - century crafts, I.N C. New York

4. Textbook of household arts, (1985) Soundaraj. S, Orient Longman, Bombay

5. Home furnishings, A. H. Rutt, (1969) Wiley eastern pvt ltd., New Delhi.

6. Management for Indian families, (1976) Mann. K.M., Kalyani Publishers, Delhi.

7. Varghese, M.A., Ogale, N.N &Srinivasan, K (1985) Home management, Wiley Eastern Pvt Ltd., New Delhi.

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