ST. JOSEPH’S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

# II SEMESTER COMMERCE Time:2hrs/week

COM-Ma1-2151(2)  **FINANCIAL ACCOUNTING**  Marks:50

w.e.f AK 2023-2024 (Admitted batch) **PRACTICAL SYLLABUS**

**Lab Exercise:**  Creating a Company; Configure and Features settings; Creating Accounting Ledgers and Groups; Stock Items and Groups.  Vouchers Entry including GST; Generating Reports - Cash Book, Ledger Accounts, Trial Balance, Profit and Loss Account, Balance Sheet.  Selecting and shutting a Company; Backup, and Restore data of a Company  Depreciation and Provisions – Preparation of Machinery Accounts and Depreciation Accounts and Provisions Accounts Using Accounting Software / Package or in MS Excel.  Bills of Exchange - Preparation of Accounts Using Accounting Software / Package.  Consignment - Creation of company, creation of ledger accounts, creation of accounting vouchers, and display of concern ledger accounts in Accounting Software / Package.  Joint Venture Accounts - Creation of ledger accounts, creation of accounting vouchers, and display of concern ledger accounts using Accounting Software / Package or in MS Excel.

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