



**St. Joseph's College For Women
(Autonomous) Visakhapatnam - 530004**

(NAAC Reaccredited & ISO 9001:2015, 14001:2015 Certified)





St. Joseph's College for Women (A)

Gnanapuram, Visakhapatnam - 530004 (A.P)

(Affiliated to Andhra University)

Reaccredited by NAAC - ISO 9001:2015 Certified

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E-Governance -Policy Document

Policy Document: SJCW003

GBM:01-08-2022

In the contemporary digital landscape, E-Governance involves using information and communication technology (ICT) to offer institutional services, facilitate the flow of information, oversee communication dealings, and harmonize various independent systems among the institution's management, administration, and its stakeholders.

Objectives:

1. Implementing a computerized mechanism for efficient collection, storage, and maintenance of data related to the planning and development of the institution.
2. Enhancing efficiency, transparency, and clarity in various functions of the institution.
3. Facilitating online or electronic communication between different entities within the institution.
4. Promoting teamwork and collaboration among users.
5. Providing easy access to information.
6. Employing integrated and user-friendly Enterprise Resource Planning (ERP) solutions to automate various modules across different areas of e-governance.

Areas of e -E-Governance Implementation:

1. Student Admission
2. Fees Collection
3. Student and Staff Attendance
4. Internal Mark Preparation
5. Student Feedback
6. Student Web Portal
7. E-content / Learning Management System (LMS) Portal
8. Examination Activity Automation
9. Library Management
10. Hostel Management

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At St. Joseph's College for Women (A), e-governance is facilitated through Administration Automation. The institution utilizes software products from EZ school and Career Book ERP Standard. these software solutions cover various aspects of academic and administrative activities.

Outcomes:

1. Successful implementation of e-governance practices results in improved service delivery to stakeholders and enhanced management interactions.
2. It leads to improved service quality for students, increased transparency in operations, and enhanced efficiency in administrative processes.

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