



## **St. Joseph's College for Women (Autonomous) Visakhapatnam - 530004**

*(NAAC Reaccredited & ISO 9001:2015, 14001:2015 Certified)*



**1.2.1 (9.4): Minutes of Academic Council Meetings for the A.Y.  
2019-20**

Page No. \_\_\_\_\_  
Date: \_\_\_\_\_

# Academic Council Minutes 2019-20

Minutes of the meeting of the Academic Council held on 18<sup>th</sup> November 2019 at 10.00 am.

The following members were present.

- |  |                        |
|--|------------------------|
| 1. Dr. Sr. Shyji P.D. Principal & chairperson  | Dr. Shyji              |
| 2. Dr. P. Bhushanavathu Member Secretary & COE | P. Bhushanavathu       |
| 3. Dr. Ch. Annapurna HOD Dept. of Telugu       | Ch. Annapurna          |
| 4. Dr. P.K. Jayalakshmi HOD Dept. of Hindi     | Dr. Jayalakshmi        |
| 5. Dr. P. Jayalakshmi HOD Dept. of Eco.        | P. Jayalakshmi         |
| 6. Miss DA Ramani HOD Dept of off Mgt.         | D. Ramani              |
| 7. Dr Capt. K Sujatha HOD Dept of Maths.       | K. Sujatha             |
| 8. Dr. K. Radha Krishna HOD Dept of physics    | Radha Krishna          |
| 9. Dr. Y. Lakshmi Prabha HOD Dept of Hsc.      | Lakshmi Prabha         |
| 10. Dr. P. Mangaveni HOD Dept of chemistry     | P. Mangaveni           |
| 11. Dr. K. Manikyakumari HOD Dept of Botany    | K. Manikyakumari       |
| 12. Mrs. GMR Josephine Dept of Psychology      | G. Josephine           |
| 13. Mrs E. Harini Dept of Zoology              | E. Harini              |
| 14. Dr. T. Bhaskara Sudha Dept of English      | Dr. Sudha              |
| 15. Mrs. Naga Sireesha Dept of comp. sci.      | Sireesha               |
| 16. Miss. R. Pavani Dept. Of commerce          | R. Pavani              |
| 17. Mrs. M. Jyothi Dept. of Business admin.    | M. Jyothi              |
| 18. Dr. STP Kanakavalli Dept of Sanskrit       | STP Kanakavalli        |
| 19. Dr. P. Aruna Devi Member PG Director       | P. Aruna Devi          |
| 20. Dr. P. Sarada Member IQAC Coordinator      | P. Sarada              |
| 21. Dr. J. Nirunala Member Dept of Telugu      | J. Nirunala            |
| 22. Dr. Y. Fathima Rani Member librarian       | Y. Fathima Rani        |
| 23. Prof. Y. Somalatha Univ. Nominee.          | Y. Somalatha           |
| 24. Prof. M. Jagannadha Rao Univ. Nominee.     | M. Jagannadha Rao      |
| 25. Prof. Ch. Panduranga Reddy Univ. Nominee   | Ch. Panduranga Reddy   |
| 26. Prof. SKV Suryanarayana Raju               | SKV Suryanarayana Raju |

Governing Body members

27. Mr H Mani Kumar. Industrial Expert  
28. Dr. L. Brahmanandam Medical officer  
29. Sri G. Saibaba Advocate.

Chairperson  
L. Brahmananda

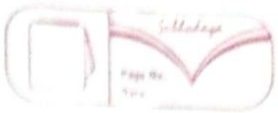
The meeting began with a note of welcome by the chairperson followed by prayer song. Controller of examinations presented the details of examination system followed in the college and the results and statistics of the examinations held in march 2019.

The minutes of the previous Academic council meeting were approved and ratified.

The chairpersons of Boards of studies of all the subjects presented their respective minutes. All the Boards reviewed the syllabi of all the papers and found satisfactory in majority of the Boards. Model question papers of all the courses were reviewed and suggestions from experts were presented to Academic Council. Minor changes were proposed in Botany and physics model question paper pattern and ratified.

Suggestions given by the experts of Academic council are as follows.

1. Economics: BOS experts suggested to start PG Programme in Economics. But Academic Council members advised not to start as the demand for PG Economics declining, hence not approved.
2. Psychology: Members suggested to focus on practical approach rather than class room teaching.
3. Office Management: Members suggested to maintain data base of Internships and projects. HOD of the department requested Industry expert to help out in getting Internships for UG office management students. Member suggested to send request proposal.
4. Sanskrit: BOS experts suggested to teach drama. Academic Council members suggested to train students to speak in Sanskrit.
5. Journalism and Mass communication: Members appreciated the journals and articles published by JMC students and also suggested to start online journal.
6. Botany: BOS experts suggested to assess student project work as a part of mid practical exam for 10 marks. and also suggested to involve students in more



field study based activities. One of the member suggested to focus on growing plants which can absorb dust from atmosphere to reduce air pollution. Appreciated the activity of throwing seed balls but advised to follow the growth of those seeds.

7. Home Science: BOS experts suggested to introduce major research project for deserving academically advanced learners instead of offering as a paper. Suggested to start short term courses in life skills.

HOD of Home Science department raised the problem faced by Home Science UG and PG students in pursuing their higher studies and research. As there are no Interior design and resource management specialisations in the parent university and also in any other college in the state, students has to go out of the state. Members suggested to give a representation to Andhra university authorities both from faculty and students to address the issue.

8. Zoology: One of the members was interested to know how the department is managing with out dissections in practicals as it is banned by government. HOD informed that fish and prawn dissections are in practice but others are conducted in virtual

manner using projector in the lab.

chairperson reported to the council that all the second language individual departments here after will be considered as second language Board. (Telugu, Hindi, Sanskrit & French). All the management and commerce departments (office management, Management studies, BBA & B Com) considered as commerce and management Board.

One of the members suggested to start Integrated PG courses in Science. But other members clarified that Andhra university has not yet taken any decision to sanction Integrated PG courses in affiliated colleges.

Members suggested examination cell to follow guidelines strictly to value the end semester answer scripts.

Members appreciated the chairperson and faculty for their discipline and the activities conducted in the college. Meeting came to an end with the formal vote of thanks.

A. Shyji

## **St. Joseph's College for Women (Autonomous), Visakhapatnam.**

### **Minutes of Academic Council - 2019-20**

Minutes of the meeting of the Academic Council of St. Joseph's college for Women (Autonomous), Visakhapatnam held on 18<sup>th</sup> November 2019 at 10.00 am.

The following members were present:

|     |                                 |                                       |
|-----|---------------------------------|---------------------------------------|
| 1.  | Dr. Sr. Shyji P.D               | Principal & Chairperson               |
| 2.  | Prof. P. Bhushanavathi          | Controller of Exams                   |
| 3.  | Prof. Ch. Annapurna             | HOD, Department of Telugu             |
| 4.  | Prof. P.K. Jayalakshmi          | HOD, Department of Hindi              |
| 5.  | Prof. P. Jayalakshmi            | HOD, Department of Economics          |
| 6.  | Ms. D.A. Ramani                 | HOD, Department of Office Management  |
| 7.  | Prof.Capt. K. Sujatha           | HOD, Department of Mathematics        |
| 8.  | Dr. K. Radhakrishna             | HOD, Department of Physics            |
| 9.  | Prof.. Y. Lakshmi Prabha        | Member, Department of Home Science    |
| 10. | Prof. P. Mangaveni              | HOD, Department of Chemistry          |
| 11. | Prof. K. Manikya Kumari         | HOD, Department of Botany             |
| 12. | Mrs. G.M.R. Josephine           | HOD, Department of Psychology         |
| 13. | Mrs. E. Harini                  | HOD, Department of Zoology            |
| 14. | Dr. T. Bhaskara Sudha           | Department of English                 |
| 15. | Mrs. K. Naga Sirisha            | Department of Computer Science        |
| 16. | Mrs. R. Pavani                  | Department of Commerce                |
| 17. | Mrs. M. Jyothi                  | Department of Business Administration |
| 18. | Dr. STP Kanakavalli             | Department of Sanskrit                |
| 19. | Dr. P. Aruna Devi               | Member PG Director                    |
| 20. | Dr. P. Sarada                   | Member , IQAC coordinator             |
| 21. | Dr. J. Nirmala                  | Member, Dept. of Telugu               |
| 22. | Dr. Y. Fatima Rani              | Member, Department of Library Science |
| 23. | Prof. Y. Somalatha              | University Nominee, AU                |
| 24. | Prof. M. Jagannadha Rao         | University Nominee, AU                |
| 25. | Prof. Ch. Panduranga Reddy      | University Nominee, AU                |
| 26. | Prof. S.K.V. Suryanarayana Raju | Governing Body Nominee                |
| 27. | Mr. M. Mani Kumar               | Governing Body Nominee                |
| 28. | Dr. L. Brahmanandam             | Medical Officer                       |
| 29. | Sri. G. Sai Baba                | Advocate                              |

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