



# **St. Joseph's College for Women (Autonomous) Visakhapatnam - 530004**

*(NAAC Reaccredited & ISO 9001:2015, 14001:2015 Certified)*



**1.2.1 (9.3): Minutes of Academic Council Meetings for the A.Y.  
2020-21**

# Academic Council Minutes 2020-21

Minutes of the virtual meeting (through google meet) of Academic Council of St. Joseph's College for Women (Autonomous), Velsachopadnam on 3<sup>rd</sup> October, 2020 between 3.00 PM to 5.00 PM.

The agenda for the Academic Council meeting is to

- Item: 1. As per APSCE guidelines, to review and/or approve the syllabi framed after revision and modification by various boards of studies of UG programmes for the students admitted from the academic year 2020-21 and onwards & Proposal to start new section in Ht. II.
- Item: 2. Presentation of Academic performance of 2017-18 admitted batch.
- Item 3. Proposal to start NSRF/UGC Skill based Courses in 2020-21

The following members were present.

Item 4. Proposal for online Internships and project studies.

1. Dr. Sr. Shyji P.D. Principal & chairperson *Sr. Shyji*
2. Sr. Hema Vice principal, Dept of Botany *Sr. Hema*
3. Dr. P. Bhushana Varma Member Secretary & Controller of Examinations *P. Bhushana Varma*
4. Dr. P.K. Jayalakshmi Head, Dept. of Hindi (All second languages) *P.K. Jayalakshmi*
5. Mrs. Ch. Gnanasasuna Incharge Dept. of Economics
6. Dr. Capt. K. Sujatha Head, Dept of Mathematics *K. Sujatha*
7. Dr. K. Radha Krishna Head, Dept of Physics *Radha Krishna*
8. Dr. Y. Lakshmi Babha Head Dept of Home Science *Lakshmi Prabhakar*
9. Dr. P. Mangaveni Head Dept of Chemistry *Mangaveni P.*
10. Dr. K. Manikyakumari Head, Dept. of Botany (Biochemistry) *Manikyakumari*
11. Mrs. G.M.R. Josephine Head Dept. of Psychology
12. Mrs. E. Harini Head Dept. of Zoology *E. Harini*

13.	Dr. T. Bhaskara Sudha Incharge, Dept. of English	Present
14.	Mrs. Naga Sireesha Incharge, Dept. of Comp. Sci.	Present
15.	Dr. N. Jyothi Incharge, Dept. of Commerce & Management studies	Present
16.	Dr. P. Aruna Devi Member & P.G. Director (Foundation courses)	Present
17.	Dr. P. Sarada Member, Dept. of Chemistry (Biotechnology & Political Science)	Present
18.	Dr. Ch. Annapurna Head, Dept. of Telugu	Present
19.	Dr. J. Nirmala Member, Dept. of Telugu	Present
20.	Prof. Y. Somalatha University Nominee, Dept. of English AU	Present
21.	Prof. M. Jagannadharao University Nominee	Present
22.	Prof. Ch. Panduranga Reddy University Nominee, Dept. of HSS AU	Present
23.	Prof. SKV Suryanarayana Raju Educationist, Governing body member	Absent
24.	Ms. M. Mani Kumar Industrial expert, Governing body member	Present
25.	Dr. L. Brahmanandam Medical Officer, Governing body member	Present
26.	Sri G. Saibaba Advocate, Governing body member	Present

Item 2 The meeting began with a note of welcome by the chair person followed by prayer song. The minutes of the previous academic council meeting were approved and ratified. Controller of examinations presented the details about the reforms and guidelines followed in the college during Covid-19 Pandemic and also presented the performance of academics of 2017-18 admitted batch to the council.

Item 1 APSHE directed the BGS of affiliating autonomous colleges to modify the syllabus prepared by the subject committees to a limited extent, without disturbing the frame work recommended by them.

As per the guidelines of APSCHE, the changes and modifications proposed in syllabi by the chairpersons of BOS of various departments have been discussed and ratified. No changes

were proposed for the subjects where the syllabus is not prescribed by APSCHE. Proposal to start additional section in list is was passed by the council.

Item 3

Chair person reported to the council that four NSQF/UGC skill based certificate and two diploma programmes are going to be introduced from the academic year 2020-2021 as a part of National Skill qualifications framework (NSQF), under the Ministry of Human Resource development. The four certificate courses are 1. Nursing assistance (General and duty assistant). 2. Nursing assistance (Home health aide). 3. Interior design 4. Baking - Craftbaker and the two diploma courses are 1. Advanced interior design 2. Baking - Plant Baker.

These courses would be implemented by the college on getting approval from NSQF/UGC with immediate effect.

Item 4: Resolved to permit online Internships & project studies.  
Suggestions: Suggestions given by the experts of Academic Council are as follows.

1. Prof. Y. Somalatha, university nominee suggested to give student projects on the topic "Impact of online teaching

on students' as it is relevant to the present day situation. One of the member added one more topic "Zoom fatigue" (the fatigue being experienced by on line learners) especially for Psychology students.

2 Mr M. Manikumar suggested that departments should record industrial visits and internship programmes in database system and also suggested to allow students to do their internships in working days.

3 Four year degree programmes as per UGC was recommended to the college by the university nominee Prof. M Jagannadha Rao.

4 One of the academic Council member suggested to give projects for Economics students like conducting survey on Covid-19 pandemic effect on Indian economy.

5 Academic council members suggested to introduce MOOC courses in addition to the regular curriculum to the Computer Science department. English department reported to the council that BA & MA English students are doing Swayam and Reo MOOCs. Council members appreciated the proposed initiative of the department.

6. One of the members asked about the components of Skill development courses (SDC) and Life Skill courses (LSC). Chair person Foundation courses Board explained through PPT on distribution of these courses in different semesters and the components of these courses to the council. Members expressed their satisfaction with the syllabi of all the SDC & LSC offered by the College.

7. Members appreciated the chairperson and faculty for their discipline and activities conducted in the college during covid-19 pandemic.

Meeting came to an end with the formal vote of thanks proposed by the chair person.

S. Shyji

PRINCIPAL

St. Joseph's College for Women  
(Autonomous)

VISAKHAPATNAM - 530 004

**St. Joseph's College for Women(Autonomous), Visakhapatnam**

**Minutes of the Virtual Academic Council**

**2020-21**

Minutes of the virtual meeting (through Google Meet) of Academic Council at St. Joseph's College for Women (Autonomous), Visakhapatnam on 3<sup>rd</sup> October, 2020 between 3:00 pm to 5:00 pm

**The agenda for the Academic council meeting is to**

Item 1: As per APSCHE guidelines, to review and/or approve the syllabi framed after revision and modification by various boards of studies of UG programmes for the students admitted from the academic year 2020-21 and onwards & proposal to start new section in M.St.Computers.

Item 2 : Presentation of Academic performance of 2017-18 admitted batch.

Item 3 : Proposal to start NSQF/UGC Skill based courses in 2020-21.

**The following members were present :**

S.No	Name of the Member	Designation	Signature
1	Dr. Sr. Shyji P.D.	Principal & Chairperson	
2	Sr. Hema	Vice Principal, Dept. of Botany	
3	Dr. P. Bhushanavathi	Member Secretary, Controller of Examination	
4	Dr. P.K. Jayalakshmi	Head, Department of Hindi (All Second Languages)	
5	Mrs. Ch. GnanaPrasuna	In Charge, Department of Economics	
6	Dr. Capt. K. Sujatha	Head, Department of Mathematics (Statistics)	
7	Dr. K. Radhakrishna	Head, Department of Physics	
8	Dr. Y. Lakshmi Prabha	Head, Department of Home Science	
9	Dr. P. Mangaveni	Head, Department of Chemistry (Bio Chemistry)	
10	Dr. K. ManikyaKumari	Head, Department of Botany	
11	Mrs. G M R Josephine	Head, Department of Psychology	

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Signature</b>
12	Mrs. E. Harini	Head, Department of Zoology	
13	Dr. T. BhaskaraSudha	In Charge, Department of English (Journalism)	
14	Mrs. Naga Sirisha	In Charge, Department of Computer Science	
15	Dr. N. Jyothi	In charge, Dept. Commerce and Management Studies	
16	Dr. P. Arunadevi	Member &PG Director (Foundation Courses)	
17	Dr. P. Sarada	Member, Dept. of Chemistry (Biotechnology & Political Science)	
18	Dr. Ch. Annapurna	Head, Department of Telugu	
19	Dr. J. Nirmala	Member, Dept. of Telugu	
20	Prof. Y. Somalatha	University Nominee, Dept. of English, AU, Visakhapatnam	
21	Prof. M. JagannadhaRao	University Nominee, Vice-Chancellor, Adikavi Nannayya University, Rajahamahendravaram, AP	
22	Prof. Ch. Panduranga Reddy	University Nominee, Dean, CDC, Andhra University Visakhapatnam	
23	Prof.S.K.V.Suryanarayan aRaju	Educationist, Governing Body member, Visakhapatnam	
24	Mr. M. Mani Kumar	Industrial Expert, Governing Body Member, Visakhapatnam	
25	Dr. L. Brahmanandam	Medical Officer, Governing Body member, Visakhapatnam	
26	Sri. G. Saibaba	Advocate, Governing Body member, Visakhapatnam	



### **The Minutes of Academic Council Meeting were as follows :**

Item 1 : APSHE directed the BOS of affiliating autonomous colleges to modify the syllabus prepared by the subject committees to a limited extent, without distributing the frame work recommended by them.

As per the guidelines of APSCHE, the changes and modifications proposed in syllabi by the chairpersons of BOS of various departments have been discussed and ratified. No changes were proposed for the subjects were the syllabus is not prescribed by APSCHE. Proposal to start additional section in MStCs was passed by the Council.

Item 2 : The meeting began with a note of welcome by the chair person followed by prayer song, the minutes of the previous academic council meeting were approved and ratified. Controller of examinations presented the details about the reforms and guidelines followed in the college during Covid-19 pandemic and also presented the performance of academics of 2017- 18 admitted batch to the council.

Item 3 : Chair person reported to the council that four NSQF/UGC skill based certificate and two diploma programmes are going to be introduced from the academic year 2020-2021 as a part of National Skill qualifications frame work (NSQF), under the Ministry of Human Resource Development. The four certificate courses are 1. Nursing assistance (General Duty Assistant). 2. Nursing Assistant (Home Health Aide). 3. Interior Design. 4. Baking- Crafts baker and 2 Diploma courses are 1. Advanced Interior Design. 2. Baking – Plant Baker. These courses would be implemented by the College on getting approval from NSQF/ UGC with immediate effect.

Item 4 : Resolved to permit online Internships & Project studies.

**Suggestions:** Suggestions given by the experts of Academic Council are as follows.

1. Prof. Y. Somalatha, University Nominee suggested to give student project on the topic “Impact of online teaching on students as it is relevant to the present day situation one of the member added one more topic zoom fatigue (the fatigue being experienced by on line learners) especially for psychology students.
2. Mr. M. Minikumar suggested that departments should record industrial visits and interesting programmes in database system and also suggested to allow students to do their internships in working days.
3. Four year degree programmes as per UGC was recommended to the college by the university nominee Prof. M. Jagannadha Rao.

4. Due to pandemic, resolved to permit online internships and project studies.
5. One of the academic council member suggested to give projects for Economics students like conducting survey on Covid-19 pandemic effect on Indian economy.
6. Academic Council members suggested to introduce MOOC courses in addition to the regular curriculum to the computer science department. English department reported to the council that BA & MA English students are doing Swayam and RELO MOOCs. Council members appreciated the proposed initiative of the department.
7. One of the members asked about the components of skill development courses (SDC), life skill courses (LSC) and Foundation courses chair person explained to the Board through PPT on distribution of these courses in different semesters and the components of these courses to the council. Members expressed their satisfaction with the syllabi of all the SDC & LSC offered by the College.

Members appreciated the chairperson and faculty for their discipline and activities conducted in the college during COVID-19 Panademic.

Meeting came to an end with the formal vote of thanks proposed by the chair person.

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## Evidence of Virtual Academic Council Meeting held on 3<sup>rd</sup> October 2020

The screenshots capture a virtual meeting of the Academic Council for the year 2020-21. The participants include Dr. P. Bhushanavathi St. Joseph's, Dr. Maniyya Kumari Kambham, Dr. Dr. Shijy P.D., Dr. Capt. K. Sujatha St. Jo, CHILUKURI Panduranga, Dr. Mrs. N. Jayitha St. Jo, Dr. Ch. Annapurna St. Jo, Dr. Maniyya Kumari Kar, Dr. Mrs. T. Bhaskara Sudha St. J., Dr. P. Anura Devi St. Jose, Dr. Y. Lakshmi Prabha St. J., and Dr. Y. Lakshmi Prabha St. J.

Key presentation slides include:

- VI Semester Result of 2019-20 passed out '17AE' Batch (2017-2019)**
- Life Skill Courses**

The VI Semester results table is as follows:

Group	Appared	Passed	Pass %
EPO	23	21	91.30
EPIM	27	27	100
EFP	20	20	100
CEM	15	14	93.33
HEP	07	06	85.71
BBA	34	32	94.12
BCom Computers	51	50	98.04
MPC	51	39	96.47
MPCSc	52	41	78.85
MEC	48	36	75.00
MSc.Cs	56	56	100
BBC	42	42	100
CBZ	52	46	88.46
Home Science	43	40	93.02

The Life Skill Courses table is as follows:

SEM	Choices	Number of Courses
I	Human Values and Professional Ethics Computer Applications Entrepreneurship	01
II	Information and Communication Technology Indian Culture and Science Elementary Statistics	01
III	Health and Hygiene Personality Development and Leadership Analytical Skills Environmental Education	02