



St. Joseph's College for Women (Autonomous) Visakhapatnam - 530004

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1.2.1 (8.2): BOS Minutes for the A.Y.2021-22

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of English

AGENDA

DATE: 04/09/2021

TIME: 11.00am

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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St. Joseph's College For Women (A) Visakhapatnam

DEPARTMENT OF ENGLISH

Minutes of the Meeting

Minutes of the meeting of the Virtual Board of Studies in English held on 4th September 2021 at 11:30 AM through Google Meet of Department of English, St. Joseph's College for Women(A) Visakhapatnam.

List of Members

Dr. T. Bhaskara Sudha

Dr. Nalini Dutta

Mrs. K. Prameela Rani

Mrs. P. Veena Spandana

Sr. Latha

Sr. Kathri Kutty

Dr. Chaitanya

Dr. Tonia Grace

University Expert:

Prof. P. Rajendra Karmakar - (Dept of English Andhra University)

Subject Experts:

Dr. V. Sudheer - (Lecturer in English, Dr. V.S. Krishna Government Degree & PG College, Visakhapatnam

Dr. Sai Mamata T.- (Lecturer in English, Andhra Loyola College Vijayawada)

Industrial Expert:

Mrs. Sailaja T. - (Soft skills Trainer-HSBC)

All the minutes of the previous board of studies were read out before the members present, and the reviews of the previous meetings held on 28th August, 2020 felt satisfactory. The board members reviewed & ratified the proposed syllabus of APSCHE for: 2020-2021 & 2021-2022 admitted batches respectively. The Papers are as follows:

For 2020-2021 Admitted: UG

1. III Semester General English

2. Life Skills Course & Skill Development Courses:

Sem-I HVPE

Sem-II Business Communication

Sem-III Personality Enhancement & leadership

For English Literature:

1. Semester-III: An Introduction to Restoration & Augustan Literature
2. Semester IV: Paper-IV - An Introduction to Romantic & Victorian Literature
Paper-V - Glimpses of World Literature

The following are the proposed changes which are approved by the members:

1. In Sem-IV Paper-IV - Under poetry Wordsworth 's Tintern Abbey was replaced with 'Daffodils'
2. In Sem-IV Paper-V-
 - a. Under Fiction, ' July's People' is replaced with 'The Grass is Singing' by Doris Lessing.
 - b. Under Short Story: Glenda Adams 'Lies' is replaced with Nadine Gordimer's 'A Beneficiary'

For 2021-2022 Admitted Batch: UG *NEW*

The following English Language & Literature papers of APSCHE were proposed and ratified:

Semester-I – An Introduction to English Literature

Semester-II- An Introduction to Elizabethan & Jacobean Literature

Semester-III – An Introduction to Restoration & Augustan Literature

Semester-IV –

Paper-IV – An Introduction to Romantic & Victorian Literature

Paper-V- A Study of English Language

The following are the proposed changes which are approved by the members:

1. Semester-I – Unit-I - History of English Literature- it should start from Middle English
Unit-5- Literary Criticism- Sir Philip Sidney 'An Apology for Poetry'
should be replaced with Semester-II Unit-5 – Aristotle 'Poetics'
2. Semester-II – Unit -5 should be exchanged with Semester-I Unit -5
3. Semester-IV Paper-IV - Under poetry Wordsworth 's Tintern Abbey was replaced with 'Daffodils'

Proposed changes in the syllabus for 2021-2022 (% of syllabus change proposed/New course introduced)				Implementing Year (New Code)
1	ELL 1202	Elizabethan & Miltonic Age	100%, New paper with title An Introduction to English Literature	2021-22, ELL 1203
	HVPE 1001	HVPE	HVPE	
2	ELL 2201	Language & Linguistics	100%, new paper with the title An Introduction to Elizabethan & Jacobean Literature	2021-22, ELL 2202
	BC 2001	Business Communication	Business Communication	
3	ELL 3202	Neo-Classical & Romantic Age	100%, New paper with title An Introduction to Restoration & Augustan Literature	2021-22, ELL 3203
	PEL 3001	Personality Enhancement & leadership	New paper as life skill course	2021-22
4	ELL 4202	Victorian & Modern Age	100%, New paper with title An Introduction to Romantic & Victorian Literature	2021-22, ELL 4203
			SECOND PAPER, Glimpses of World Literature for AH batch only A Study of English Language for AI Batch	2021-22, ELL 4204
5	ELL 5203	Contemporary British Literature	Retained without change	2022-23, ELL 4206
6	ELL 5204	Indian Writing in English	Retained without change	
7	ELL-E1-6201	Literary Appreciation & Practical Criticism	Retained without change	
8	ELL-E2-6201	Glimpses of World Literature	Retained without change	
9	ELL-A1-6202	American Literature-I	Retained without change	
10	ELL-A2-6202	American Literature-II	Retained without change	
11	ELL-A3-6202	American Literature-III	Retained without change	
15	ELL-C1-6201	Commonwealth Literature-I	Retained without change	
16	ELL-C2-6201	Commonwealth Literature-II	Retained without change	
17	ELL-C3-6201	Commonwealth Literature-III	Retained without change	

Dr. T. Bhasini Saha
 Department of English
 St. Joseph's College for Women
 (Autonomous)
 VISAKHAPATNAM-530 004

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM
BOARD OF STUDIES
Department of II Languages

AGENDA

DATE: 31/08/2021

TIME: 11.00am

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III Semesters along with I&II Semesters syllabus as per APSICHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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Dept of Second Languages

Minutes of the meeting of Joint Board of Studies of Second Languages virtually on Google meet held on 31-8- 2021 at 11am.

Members present

1. Dr. Mrs. P. K. Jayalakshmi
Chairperson
Professor and HoD Hindi
St. Joseph's college(A),
Visakhapatnam
2. Dr. J. Nirmala
Professor and HoD Telugu
St. Joseph's college(A),
Visakhapatnam
3. Dr. STP. Kanakavalli
Assistant Professor in Sanskrit
St. Joseph's college(A),
Visakhapatnam
4. Sr. Jain Thomas
Assistant Professor in French
St. Joseph's college(A),
Visakhapatnam
5. Dr. S. Deepthi
Assistant Professor in Hindi
St. Joseph's college(A),
Visakhapatnam
6. Prof. M. Dattatreya Sastry
Rtd. Professor in Telugu
Andhra University
Visakhapatnam
University Nominee
7. Dr. K. Sudha
Dept. of Hindi
Visakha Women's college
Visakhapatnam
External Subject Expert
8. Dr. V. Venkateswara Sarma
Dept. of Sanskrit
GVP Degree college(A)
Visakhapatnam
External Subject Expert
9. Mrs. S. Seeta Devi
Dept of French
Andhra University
Visakhapatnam
Alumni

Absent

Minutes of the meeting

All the members of BOS were present except the university nominee. Chairperson welcomed all the members. Through PPT she explained all the activities and achievements of the department. The minutes of previous Board were read out by the chairperson. The items of the agenda were discussed and the following resolutions were passed.

1. Reviewed the syllabi and the model question papers of I, II and III Sems of Telugu and found to be satisfactory. Requiring no change.
2. All language question papers of previous years were scrutinized and found to be satisfactory.
3. Resolved to follow the I & II semester syllabus prescribed by APSCE, Vijayawada from the academic year 2021-22. Accordingly new syllabi for the I, II, III Semesters of Hindi, Sanskrit and French were prepared w.e.f the academic year 2021-2022. The details of the changes are given in annexures
3. The model question papers of I, II, III Semesters of Hindi Sanskrit and French 2021-2022 were discussed and approved. Annexure III&IV.
5. Experts were impressed with the student centric activities of the second lang dept like International webinars and workshops, Guest lectures, extempore, Recitations, debates, creative writing and Publication of Magazine. They congratulated the faculty for teaching Spoken Hindi and grammar through YOUTUBE Channel.
6. The dept of Second languages got appreciation from the external experts for successfully organizing International webinars and workshops in October 2020 June and July 2021.
7. Dept has been suggested to start M.A lit and PG Diploma in Translation and Functional Hindi.

Meeting came to the end with the vote of thanks made by the chairperson.

31.8.2021

PK Jayalashmi
(Chair person)
HOD Second Lang.
SJC

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of General Education

AGENDA

DATE: 07/09/2021

TIME: 10.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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Life Skill & Skill Development Courses

Minutes of meeting of the Board of studies of Life Skill and Skill Development Courses held on 7-9-2021, Thursday, 3pm

Members Present

Name	Dept / Course	Signature
① Dr. P. Anura Dev	Academic Co-ordinator	P. Anura
② Dr. P. Sarada	Dept of Chem / Food Adul	P. Sarada
③ Dr. Bhogtaa Susha	Dept of Engg / Business Communication	Susha
④ Dr. Sujatha	Dept of Maths / Anal. Stats	K. Sujatha
⑤ Mrs. Srinisha	Dept of C-Sc / ICT	Srinisha
⑥ Dr. Veena Bhalan	Dept of B.Te / Env. Edu	A. V. Bhalan
⑦ Dr. Anupama	Dept of B.che / Env. Edu	Anupama
⑧ Dr. Harini	Dept of Zoology / Dairy	E. Harini
⑨ Dr. Manikyathir	Dept of Botany / Plant Nurs	K. Manikyathir
⑩ Dr. P.K. Jayalathar	Dept of I.L / I.C.S	P.K. Jayalathar
⑪ Mrs. Prasanna	Dept of Eco / Survey & Report	Prasanna
⑫ Mrs. Pavana	Dept of DCM / Logistic & Supply Chain	Pavana
⑬ Dr. N. Jyothi	Dept of Comm / Insurance Promotion	Jyothi
⑭ Dr. Nimala	Dept of I.L / I.C.S	N. Nimala
⑮ Mrs. Anitha	Dept of Arts / Tourism Guides	B. Anitha
⑯ Mr. G. Ranga	Dept of PLS / Social Work Methods	G. Ranga
⑰ Dr. Lakshmi Prabh	Dept of HSc / Health & Hygiene	Lakshmi Prabh
⑱ Dr. Radhakrishna	Dept of Phy / Solar Engg	Radhakrishna

The minutes of previous Board, held on 1-9-2020 were read out and accepted. The items on agenda were discussed and the following resolutions were made in the consideration of Academic Council.

The revised CBCS pattern of framework being implemented from the academic year came into effect from 2020-21 entered into second year & now fully operating.

L-SC & SDC Courses of the first year from (2020-21) & second year (2021-22) are reviewed thrashly.

The allotment of LSC & SDC courses were done to various department, based on the content. The faculty of concerned departments discussed the contents in their respective board of studies & input the changes in this BOS meeting.

I LSC & SDC Courses of I year (Sem-I & Sem-II), were discussed and the content as prescribed by the APSCHA is found to be good & most of the courses / departments not raised the same syllabus & few minor changes were proposed by some department.

II LSC & SDC Courses of third semester (II year) being implemented from this academic year.

L-SC Courses / Centralised depts.

- ① Health & Hygiene — Botany / ZOO / H-Sc
- ② Personality Development — Eng / Journalism
- ③ Analytical Skills — Maths / Statistics
- ④ Environmental Education
Mandatory — Botany / ZOO / Biochem / B-Tech

students have to. Two LSC courses,
among them Environmental Education
is Mandatory Course.

Skill Development Courses | Entrance Dept Stream A

- ① Financial Markets - Economics
- ② Disaster Management - II Languages
- ③ ~~online Business~~

Stream B

- ③ online Business - Commerce
- ④ Retailing - Commerce

Stream C

- ⑤ Environment Audit - Chemist
- ⑥ Poultry Farming - (etc. Zoology)

The meeting came to an end with
the vote of thanks proposed by chair person
- P. L. Kumar

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Economics

AGENDA

DATE: 04/09/2021

TIME: 5.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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The chairperson welcomed the members of the BOS. held on 4-9-21 online mode previous meeting ~~13/9/2021~~ 20/9/2021

The minutes of BOS held on ~~13/9/2020~~ 29/8/20 was read out and reviewed III, IV and Skill development course which is introduced in the IIIrd Semester syllabus.

Members suggested the following recommendations.

1. APSCHE introduced ^{new} syllabus for III, IV semester is discussed unit wise by subject expert nominee from Andhra University.

No change in the syllabus for both B.A and B.Sc courses and new APSCHE syllabus is ⁱⁿ use.

2. For Skill development course suggested Record and Practical work.

3. Regarding research, teaching and extra circular activities in the department thoroughly discussed and found satisfactory.

4. Regarding MSE and ESE question papers and the model we conduct online mode for Accessory list, they expressed their satisfaction.

5. Suggested to maintain Question Bank in the department, so that students get habituated to attempt online computer examinations.

Meeting was ended with vote of thanks proposed by the chairperson.
 9/9/21.

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Political Science

AGENDA

DATE: 04/09/2021

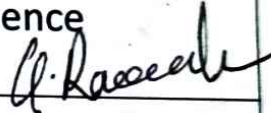


TIME: 4.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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THE MINUTES OF MEETING OF BOARD OF STUDIES IN POLITICAL SCIENCE-2021

Minutes of meeting (Virtual) of the Board of studies (BOS) in Political Science held on 04-09-2021(Saturday) in the Department of Political Science, St. Joseph's college for women (Autonomous), Visakhapatnam.

S.NO	Name of the subject expert	Designation
1	Mr. G. Ramesh Assistant Professor in Political Science	Chairperson/In charge of Political Science Department 
2	Dr. V. Ramesh Babu, Lecturer in Political Science, Dr.V.S.Krishna Degree & PG College, Visakhapatnam.	University Nominee. (Present) 
3	Dr. B. Rajendra Prasad, HOD in Political Science, Maris Stella College, Vijayawada.	Subject Expert Nominated by Academic Council. (Present)
4	Patrina Dhana Lakshmi, Lecturer in Political Science Vaisakha Govt. College for women, Visakhapatnam.	Subject Expert Nominated by Academic Council. (Present) 
5	Miss. S. Asha Dept. of Political Science M.A. Political Science, Visakhapatnam.	Nominated her as a student member (Absent)

The minutes of meeting of the previous Board of Studies in Political Science Held in 31-08-2020 were read out and passed.

The Contents of the agenda (mainly review and revise III & IV semesters syllabus as per APSCHE guidelines) have been Thoroughly discussed in virtual (Google Meet) BOS Meeting.

The syllabus of APSCHE theory courses of III & IV semesters were reviewed Thoroughly and following recommendations were suggested.

1. Semester- III - *pd- 3502(4)*

Paper : As per APSCHE, the title of the paper is **Indian Government and politics.**

Unit- I: No changes were made in the Unit.

Unit- II: No changes were made in the Unit.

Unit- III: No changes were made in the Unit.

Unit- IV: No changes were made in the Unit.

Unit- V: The second sub unit National Judicial Appointments Commission Has been deleted.

2. Semester- IV – Course -4 of APSCHE was adopted as per paper– 1 in IV Semester.

Paper: **INDIAN POLITICAL PROCESS** ✓

Unit- I: No changes were made in the Unit.

Unit- II: In the 1st sub unit. The Topic "Role of Election commission in Indian Democracy are added".

Unit- III: No changes were made in the Unit.

Unit- IV: No changes were made in the Unit.

Unit- V: No changes were made in the Unit.

3. Semester – IV – Course 5 of APSCHE was adopted as paper –II in **IV semester.**

Paper: **WESTERN POLITICAL THOUGHT.** ✓

Unit- I: No changes were made in the Unit.

Unit- II: No changes were made in the Unit.

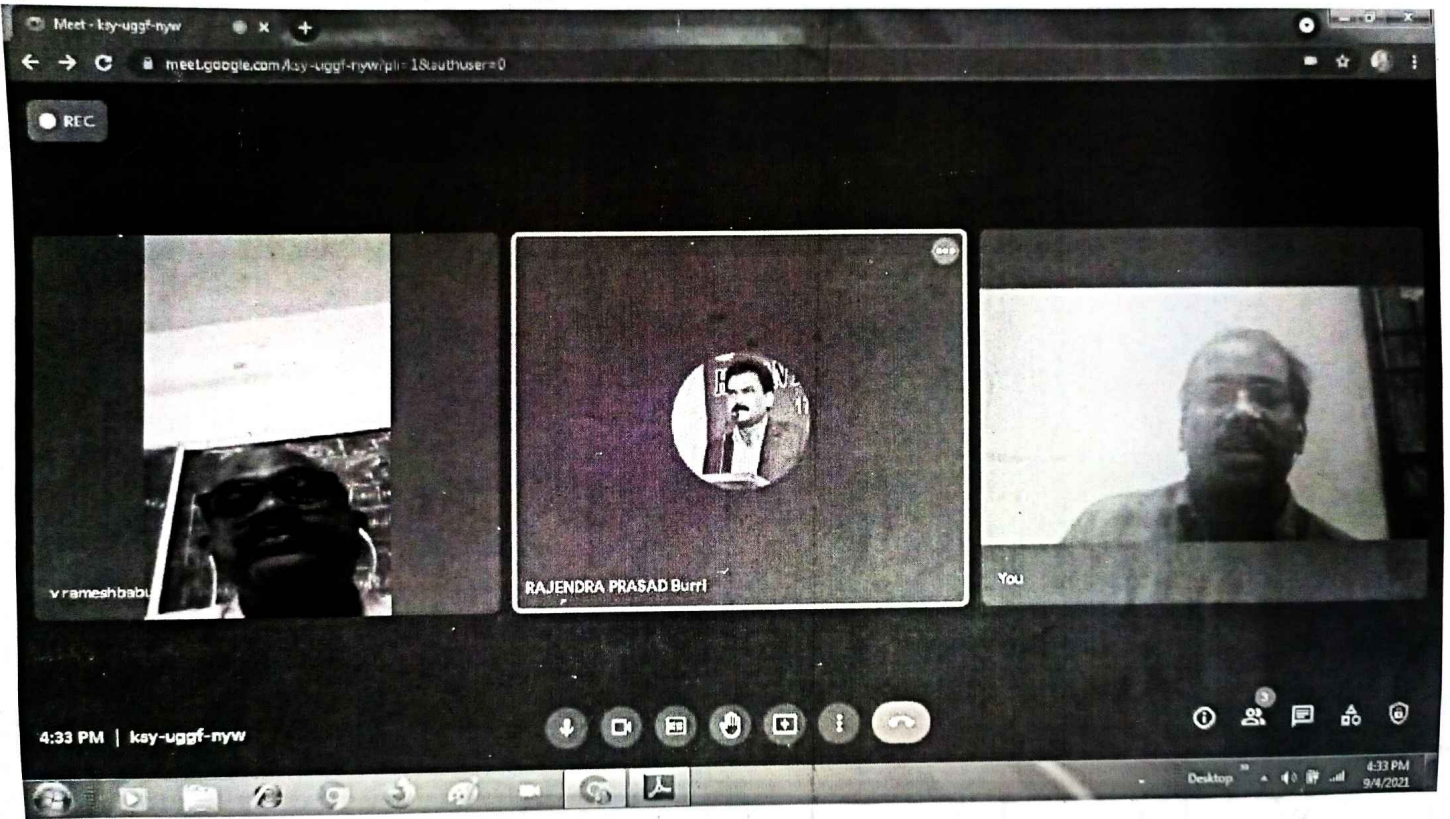
Unit- III: No changes were made in the Unit.

Unit- IV: No changes were made in the Unit.

Unit- V: In first Subunit the topic Historical Materialistic Interpretation are added.

The board expressed Satisfaction over the teaching and evaluation technique with the timely relevant modification and up graduation of the syllabus.

The Meeting Starts at 4PM to and concluded at 6PM with vote of Thanks by the Chairman.



ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of JMC

AGENDA

DATE: 09/09/2021

TIME: 11.00am

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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St. Joseph's College for Women (A) Visakhapatnam
Department of Journalism & Mass Communication
Minutes of Meeting

Minutes of meeting of the Board of Studies of Department of Journalism and Mass Communication Conducted Virtually at St. Joseph's College for Women (A) Visakhapatnam on 9th September 2021 at 11.00 am.

University Nominee:

Prof. DVR Murthy
Professor and Head,
Department of Journalism & Mass Communication
Andhra University
Visakhapatnam

Subject Experts:

Fr. Lourduraj Ignacimuthu SJ (Associate Professor)
Head of the Dept
Dept of Visual Communication
Andhra Loyola College
Vijayawada

Fr. Arji Prakash
Director of Pastoral Centre, Archdiocese of Visakhapatnam
Editor of Visakhavani (You Tube Channel of Archdiocese of Vizag)
Visakhapatnam

Industry & Media Expert:

Mr. Sumit Bhattacharjee
Chief of Bureau
The Hindu
Visakhapatnam

Ms. Rishita
Lecturer in Journalism & Mass Communication
St. Joseph's College for Women (A)
Visakhapatnam

Others:

Dr. T. Bhaskara Sudha
Head, Dept of English
Coordinator of the JMC Department
St. Joseph's College for Women (A)
Visakhapatnam

Ms. D.A. Ramani
Public Relations Officer
St. Joseph's College for Women (A)
Visakhapatnam

T. Bhaskara Sudha

Mr. Srinivas
Assistant Professor
Dept of Computer Science
St. Joseph's College for Women (A)
Visakhapatnam

Ms. B. Mounika
Post Graduate Alumnus

Agenda for the BOS

- Reading and approving the Minutes of the previous BOS meeting
- Syllabi for First Two years in JMC as per the guidelines of APSCHE
- Question papers review in JMC
- Methodologies and Techniques
- Any other item for discussion

The minutes of previous board meeting were read.

The items on the agenda were discussed and resolutions were passed accordingly.

1. The APSHE syllabus of 4 Semesters for Year I and Year II of JMC were discussed extensively by all the members. There were suggestions by the Subject Experts to incorporate practical elements in the curriculum as mere theory will not make the students proficient in the practical aspects. It would be difficult to make them employable and they could not be gainfully employed.
2. The New papers proposed by APSCHE for Semesters I – IV were as follows
Semester I – History of Mass Media (Replacing to Introduction to Mass Media)
Semester II – Advertising (Replacing Media and Society)
Semester III – Reporting and Writing for Media (Repacing Print Journalism)
Semester IV – 1. Communication Theory (Replacing Electronic Journalism)
2. PR & Corporate Communications (New additional paper)

The First two papers will be applied with effect from the First Year 21 AI Batch

The Next three papers will be applied with effect from the Second Year 20 AH Batch

The Fifth and Sixth Semesters will continue with the present papers as the New Curriculum will be designed the next academic year

Resolutions adopting the new syllabus were adopted by the Board

3. The subject experts recommended Skill based papers in any of the four Semesters as it would help in doing their Internship. However in the light of Skill based papers being proposed in Semester V, the current papers proposed by APSCHE were retained.
4. More practical exposure to the students of Journalism was recommended by the board members given the pandemic situation.

- The board recommended more number of guest lectures should be arranged for the students virtually so that they can inculcate the topics better with expert opinions, while discussing the challenges in Faculty retention.

The board reviewed the Dept activities as shown to them in form of PPT and the board also appreciated the initiation of the Dept to publish Classroom newspapers as part of Print Journalism, newsletter San Jose Harald & Annual magazine PERSPECTIVE.

The meeting came to an end with vote of thanks by the PRO

Ms. D. A. Ramani
PRO of the College

Evidence of the BOS Meeting on 9th Sep 2021 at 11.00 am

The screenshot shows a Zoom meeting interface. The main content is a presentation slide titled "New curriculum Papers as suggested by APSCH". The slide contains a table with the following data:

Year	Semester	Paper	Title of the Course	Hours	Credits
Ist Year	I	1	History of mass media in India	5	5
II nd Year	II	2	Advertising	5	5
III nd Year	III	3	Reporting and writing for print media	5	5
IV nd Year	IV	4	Communication Theory	5	5
		5	Public Relations & Corporate Communications	5	5

The Zoom interface includes a top toolbar with options like Mute, Stop Video, Security, Participants (9), Chat, Polls, New Share, Pause Share, Annotate, and More. A sidebar on the right shows video thumbnails for participants: Ramani Dhanani, Lakshmi, and Dhanani. The bottom of the screen shows the Windows taskbar with the time 11:51 AM.

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Psychology

AGENDA

DATE: 01/09/2021

TIME: 3.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSICHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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Minutes of the Virtual Board of Studies in Psychology

Minutes of the virtual meeting of the Board of Studies
in Psychology at St. Joseph's College for Women(Autonomous)
Visakhapatnam on 1st September, 2021 at 3:30 pm.

The following members were present.

<u>S.No</u>	<u>Name of Member</u>	<u>Designation</u>
1	Dr. Sivasankar Mandal Chair Person	Asst.Professor & Head of Dept. of psychology St.joseph's college for Women(A), Visakhapatnam.
2	Prof. MVR Raju University Nominee	HOD of Psychology Andhra University, Visakhapatnam.
3	Dr.K. Sunitha Subject Expert	Associate professor Dept.of Applied psychology Gitam University,Visakhapatnam.
4	GMR Josephine Subject Expert	Asst . Prof, St. Theresa College; Eluru. Asst.Professor
5	Dr.D.Rajyalakshmi Faculty Member	HOD Dept. Of MSc psychology, St.Josph's college forWomen(A),Visakhapatna m.

D. Rajyalakshmi

6. Shekinah Shammah P Asst. Prof in Psychology,
Faculty Member St. Joseph's College for women
7. D. Sivajyothi St. Joseph's College for women
Alumni

The previous meeting minutes was read. The agenda of the meeting was discussed.

The following resolutions were made:

- It is resolved to follow the syllabus prescribed by APSCHE , Vijayawada after getting approval from Andhra University, Visakhapatnam form the academic year 2021-2022.
- The new syllabus from 1 to IV semesters was ratified by the board, it will be implemented in the academic year 2021-2022

Social psychology-1
General Psychology-1
General Psychology -II
Abnormal Psychology
Social Psychology-II

- MSc Psychology syllabus and activities were also stated to the board and agreed to continue upon Andhra University guidelines.
- The members of the Board discussed various methods of online and offline teaching & evaluation.

The meeting came to end with the vote of thanks proposed by the chair person.

Dept. Of Psychology

Dr. D. Rajulani

(M)

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM
BOARD OF STUDIES
Department of Commerce & Management

AGENDA

DATE: 02/09/2021

TIME: 5.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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ST. JOSEPH'S COLLEGE FOR WOMEN (A), VISALHAPATNAM
DEPARTMENT OF COMMERCE AND MANAGEMENT
VIRTUAL BOARD OF STUDIES MEETING
MINUTES OF THE MEETING

Department of Commerce and Management Studies conducted virtual Board of Studies meeting on 2nd September 2021

BOARD MEMBERS OF THE MEETING

Prof. N. Kishore Babu

Dept. of Commerce and Management,
Andhra University, Visakhapatnam

University Nominee

Dr. K. Satyanarayana

Head, Dept. of Commerce,
SKBR College, Amalapuram, East Godavari Dist.

Subject Expert

Mrs. D. Uma Kumari

Head, Dept. of BBA
Andhra Loyola College, Vijayawada

Subject Expert

P.V. S. P. Kumar,

Chartered Accountant

Industrial Expert

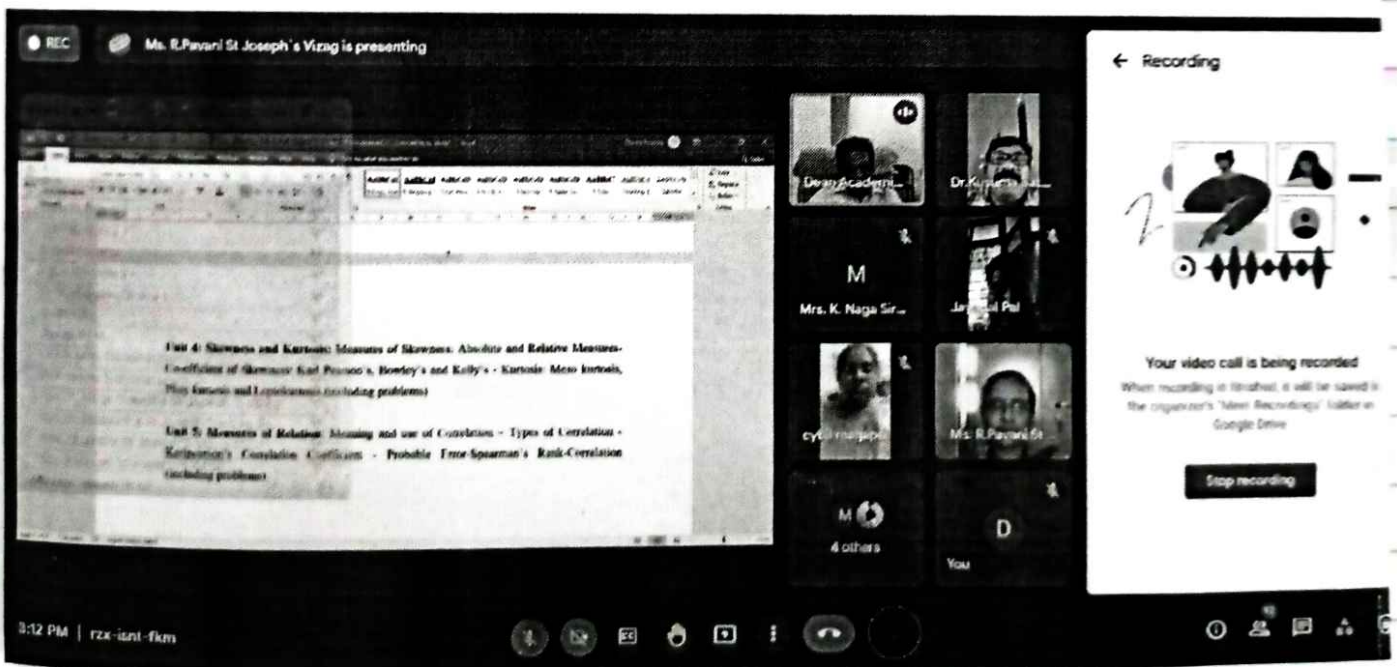
Members of the Department

- Dr. N. Jyothi, *In-Charge of the Department*
- Ms. D. A. Ramani *In-charge of Office Management*
- Mrs. M. Jyothi *In-charge of BBA*
- Mrs. R. Pavani *In-charge of B com*
- Mrs. Naga Sirisha, *In-charge of Computer Science*
- Dr. Hadassah Olive *In-charge of HRM*
- Dr. J. Jayendra *Asst. Prof in DCM*
- Mrs. K. Pratyusha *Asst. Prof in DCM*
- Mrs. Cybil *Asst. Prof in DCM*

ST. JOSEPH'S COLLEGE FOR WOMEN (A), VISALHAPATNAM

DEPARTMENT OF COMMERCE AND MANAGEMENT

VIRTUAL BOARD OF STUDIES MEETING



Agenda:

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters syllabus as per APSCHE Guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.
- To Review and Revise, III & IV Semester Skill Development Courses (Online Business & Logistics & Supply chain Mgmt) as per APSCHE.

MINUTES OF THE MEETING

- The meeting began with the words of welcome by the chairperson
- The items as per the agenda were taken up and following recommendations were made and resolutions passed accordingly.
- The syllabi of third and fourth semesters were reviewed.
- Third and fourth semester syllabi of BCom were reviewed and found to be satisfactory.
- Third and fourth semester syllabi of BBA were reviewed, and few modifications were sought.
- To add "International trade theories" in Unit-I of International Business.
- To include case studies in all the courses.
- To encourage students to join MOOCS course in "Research Methodology".
- Skill development course offered by the department i.e., "Online Business" is reviewed and found to be satisfactory. LSCM
- Third and fourth semester syllabi of Office Management were reviewed and found to be satisfactory.
- HRM is offered as second core paper in fourth semester of Office Management.
- For PG MHRM program, Andhra University syllabi is followed.
- Experts appreciated the teaching learning techniques adopted by the department.
- The meeting came to an end with a VOTE OF THANKS by the chairperson.

Resolution: Resolution taken to follow APSCHE syllabus for B Com and BBA III and IV semester with less than 20% modifications. To Adopt one more subject (Human Resource Management) for Office Management in IV semester and to follow Andhra University Syllabus for PG-MHRM program.

N. Jyothi
(Dr. N. Jyothi)
Head, Dept. of Commerce & Mgmt.

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Mathematics

AGENDA

DATE: 04/09/2021

TIME: 3.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSICHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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Minutes of the Virtual Board of Studies in Mathematics

2021-22

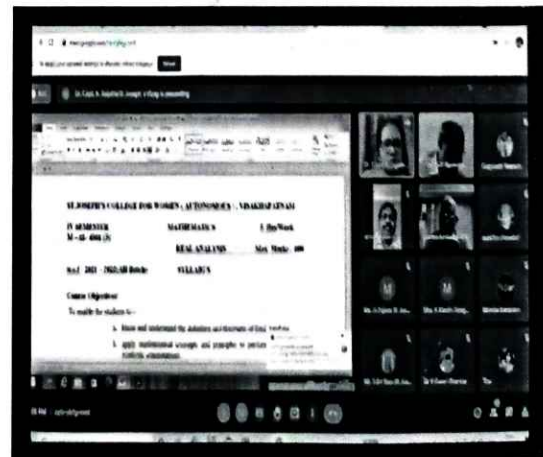
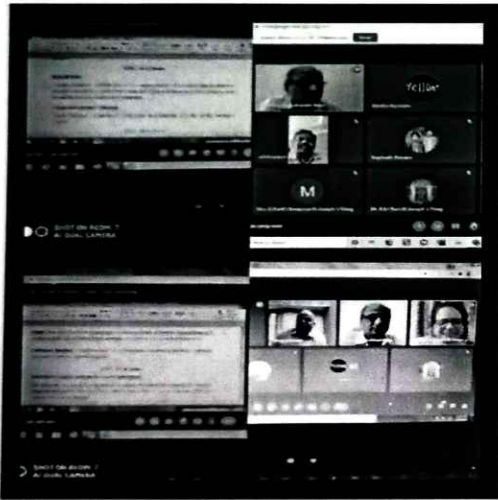
Minutes of the virtual meeting of the board of studies in Mathematics at St. Joseph's College for Women (Autonomous), Visakhapatnam on 4th September, 2021 between 3:00 p.m. to 5:00 p.m.

The following members were present

S. No	Name of the Member	Designation
1.	Dr. Capt. K. Sujatha Chair Person	Professor & Head Department of Mathematics St. Joseph's College for Women(A), Visakhapatnam
2.	Prof. G.V. Ravindranadh Babu University Nominee by the Andhra University	Professor, Dept. of Mathematics Colleges of Science & Technology Andhra University, Visakhapatnam
3.	Prof. K. K. M. Sarma Co-opted Member	Professor, Department of Mathematics, Colleges of Science & Technology Andhra University, Visakhapatnam
4.	Dr. P. Srinivasa Sai Subject Expert	Associate Professor, Dept. of Mathematics, Sri Subbaraya Narayana (SS & N) College Narasarao pet
5.	Mr. V. Gopinath Subject Expert	Asst. Professor, Dept. of Mathematics, CH.S.D.St.Theresa's (Autonomous) College for Women, West Godavari, Eluru
6.	Mr. M.V. Ravi Chandra Industrialist	Senior Manager, NDT-Quality, BHEL-HPVP, Visakhapatnam
7.	Mrs. K. K. Sowjanya Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A), Visakhapatnam
8.	Mrs. G. Yojana Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A), Visakhapatnam
9.	Ms. Suneetha Choudari Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A), Visakhapatnam
10.	Mrs. V. Bharathi Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A), Visakhapatnam
11.	Mr. S. Sriram Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A),

		Visakhapatnam
12.	Dr. V.Gowri Sankara Rao Faculty Member	Asst. Professor, Department of Mathematics, St. Joseph's College for Women(A), Visakhapatnam
11.	Ms. Karanam Mounika Student Representation (Alumni – Roll No. 17AE747, MPCs)	Roll No.720210101022 II M.Sc Applied Mathematics, Andhra University Visakhapatnam
12	Ms. M. Teja Srivalli Student Representation	Roll No. 18AF671 III B.Sc (Mathematics, Economics& Computers) St. Joseph's College for Women(A), Visakhapatnam

Evidence of Virtual BOS held on 4th September, 2021



The agenda of the BOS Meeting (2021-22) is as follows :

- Reading of Minutes of Previous Board of Studies Meeting
- To review and adopt the new curricular framework suggested by APSHE
- To review and revise, III & IV Semesters syllabus as per APSHE Guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

The minutes of the Board of Studies (2021-22) Meeting were as follows:

The minutes of the Board of Studies in Mathematics on 28th August, 2020 were read out and ratified. All the members were present.

The items of the agenda were discussed and the following resolutions passed.

1. The board members reviewed the proposed syllabus of APSHE

- ✓ The agenda was to review and revise the syllabus of Semester III & IV which were discussed in detail and certain changes were brought about as per the agenda and adhering to the guidelines of APSCHE.
- ✓ The new syllabus as per APSCHE guidelines will come into effect from 2020-2021 admitted batch. The board approved the Syllabi of III and IV Semesters theory and practical as given by APSCHE.

III Semester: Abstract Algebra (Group Theory & Ring Theory)

IV Semester:

Paper I: Real Analysis

Paper II: Linear Algebra

2. Research, Teaching, Extension and other academic activities in the department such as

- Conduct of student seminars
- Student projects competitions
- Quiz competitions
- Arranging Guest lectures by eminent persons
- Project work related to Advance research work in Mathematics.

3. The Board of Studies Members expressed their satisfaction with the present teaching learning techniques such as

- Lecture method
- Student seminar
- Each-one-Teach-one
- Power Point Presentation
- Project work
- Quizzes

- Field work
- Group discussion
- Problem solving method
- Assignments
- Peer teaching.
- Online Teaching methodology due to COVID-19

4. Reviewed and Analyzed the Mid Semester and End Semester examination question papers and expressed their satisfaction
5. The board reviewed the department activities and felt satisfactory
6. The meeting came to an end with vote of thanks proposed by the chairperson.

K. Sujatha

(Digital Signature)

**Dr. Capt. K.SUJATHA, Professor & Head,
Department of Mathematics & Statistics
St. Joseph's College for Women (Autonomous)
Visakhapatnam – 530004**

E mail ID: kambhampati.sujatha@gmail.com

Mobile No. +91 9885480568

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Statistics

AGENDA

DATE: 07/09/2021

TIME: 3.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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Minutes of Board of Studies in Statistics

2021-22

Minutes of the virtual meeting of the individual Board of Studies in Statistics through Google Meet at St. Joseph's College for Women(Autonomous) at Visakhapatnam held on 07/09/2021 at 3.00 p.m.

The following members were present

S. No	Name of the Member	Designation	Present/Absent
1	Dr. Capt. K. Sujatha Chair Person	Professor & Head Department of Mathematics St. Joseph's College for Women(A), Visakhapatnam	Present
2	Prof. B.Muniswamy, University Nominee	Professor & Chairman, PG BOS, Dept. of Statistics, Andhra University Visakhapatnam – 530 003	Present
3	Dr. K. Srinivas Subject Expert by the Andhra University	Lecturer / Asst. Controller of Examinations, Department of Statistics, Andhra Layola College (A) Vijayawada-520008	Present
4	Sri S.V.NarasimhaRao, Subject Expert by the Andhra University	Associate Professor Dept. of Statistics, DNR College (Autonomous) Bhimavaram - 534202	Absent
5	Sri T.Venugopal Industrialist	Senior Statistical Officer, National Statistical Office (Field Operations Division) Visakhapatnam-530001	Present
6	Mrs. J. PallaviPriyanka Reddy Faculty Member	Asst. Professor, Department of Statistics, St. Joseph's College for Women(A), Visakhapatnam	Present
8.	Ms. Affica Student Representation Alumni	Roll No.17AE, III BSc (MStCs) St. Joseph's College for Women(A), Visakhapatnam Studying II M.Sc (Statistics), Roll No. 720212039003	Present
9.	Ms. BheempalliSrija Student Representation Alumni	Roll No.17AE889, BSc (MStCs) St. Joseph's College for Women(A), Visakhapatnam Studying II M.Sc (Statistics) at Andhra University Roll No.720212039007	Present
10	Ms. V.R. Sowmya Student Representation Alumni	Roll No.18AF729, III BSc (MStCs) St. Joseph's College for Women(A), Visakhapatnam	Present
11	Ms. T. Chandra Likitha Student Representation Alumni	Roll No.18AF695, III BSc (MStCs) St. Joseph's College for Women(A), Visakhapatnam	Present

The agenda of the BOS meeting is as follows :

- Reading of Minutes of Previous Board of Studies Meeting (2020-21)
- To review and adopt the new curricular framework suggested by APSHE
- To review and revise I, II, III & IV Semesters syllabi as per APSHE Guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation technique

S. N The minutes of the Board of Studies Meeting were as follows:

1 The Minutes of the Previous Board of Studies in Statistics on 31/08/2020 were read out and ratified. All the members were present

2 The items on the agenda were discussed and the following resolutions passed:

1. The board members reviewed the proposed syllabus of APSHE

- 3
- ✓ The agenda was to review and revise the syllabus of Semester I, II, III & IV which were discussed in detail and certain changes were brought about as per agenda and adhering to the guidelines of APSHE.
 - ✓ The new syllabus as per APSHE guidelines will come into effect from 2021-22 admitted batch for I & II Semesters (AI Batch) and 2020-21 admitted batch (AH Batch) for III & IV Semesters. The board approved the Syllabi of I, II, III & IV Semesters theory and practical as given by APSHE.

I Semester: Descriptive Statistics

II Semester: Probability Distributions

III Semester: Statistical Inference

IV Semester:

8. **Paper I:** Sampling Techniques and Designs of Experiments **Paper II:** Applied Statistics

9. 2. Research, Teaching, Extension and other academic activities in the department such as

- Conduct of student seminars
- Student projects competitions
- Quiz competitions
- Arranging Guest lectures by eminent persons
- Project work related to Advance research work in Mathematics.

10

11 3. The Board of Studies Members expressed their satisfaction with the present teaching learning techniques such as

- Lecture method

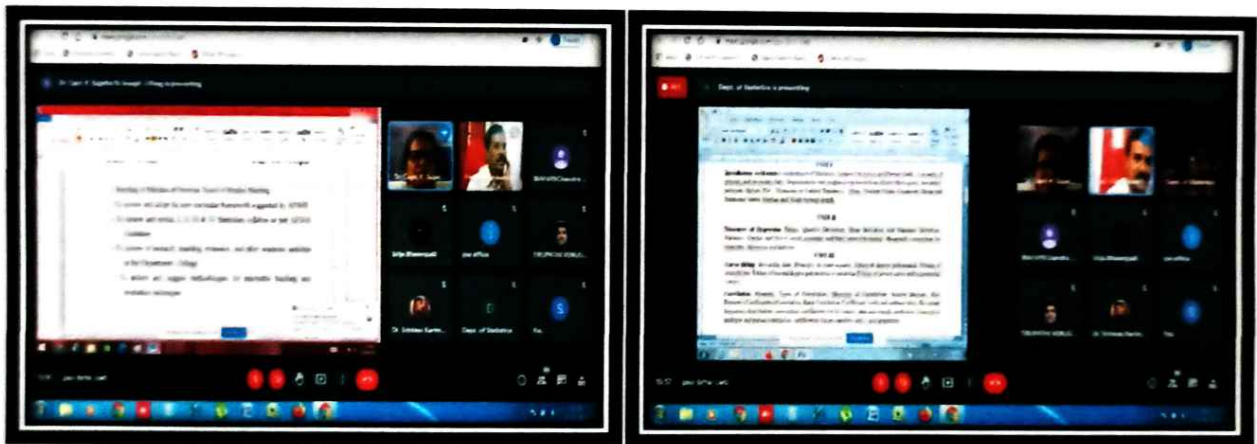
- Each-one-Teach-one
- Power Point Presentation
- Project work
- Quizzes
- Field work
- Group discussion
- Problem solving method
- Assignments
- Peer teaching.
- Online Teaching methodology due to COVID-19

4. Reviewed and Analyzed the Mid Semester and End Semester examination question papers and expressed their satisfaction

5. The board reviewed the department activities and felt satisfactory

6. The meeting came to an end with vote of thanks proposed by the chairperson.

Evidence of Virtual BOS held on 07/09/2021 at 3.00 p.m



K. Sujatha

(Digital Signature)

Dr. Capt. K.SUJATHA, Professor & Head,
Department of Mathematics & Statistics
St. Joseph's College for Women (Autonomous)
Visakhapatnam – 530004
E mail ID: kambhampati.sujatha@gmail.com
Mobile No. +91 9885480568

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM
BOARD OF STUDIES
Department of Physics

AGENDA

DATE: 04/09/2021

TIME: 4.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSICHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

** ** *

R. Mohan

St. Joseph's College
For Women
VISAKHAPATNAM - 4

Minutes of the Board of Studies meeting held on 04.09.2021 at 4.00 PM

The board members are as follows:

A. Faculty members:

1. Dr.K.Radhakrishna (HoD & Chairperson)	Present
2. Ms.A.Mary Vijaya Ratna (Asst.Prof.)	Present
3. Dr.G.Pavan Kumar (Asst.Prof.)	Present
4. Dr.Ch.Praveen Babu (Asst.Prof.)	Present
5. Dr.P.Padmavathi (Asst.Prof.)	Present

B. External subject experts:


1. Prof. A.D.P.Rao (Dept . of Nuclear Physics: AU . Waltair)	Present
2. Mr.M.V.Satyanarayana (Dr. V.S.Krishna College (A)	Present
3. Mr.V.Venkateswar Rao (Prism Degree College)	Present
4. Dr.Y.Chidambara Rao (Senior Scientific Officer, Naval Dockyard)	Present

C. Student Representative from Alumni:

1. Ms Himaja 2016 – 19 Batch	Present
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Minutes of the meeting:

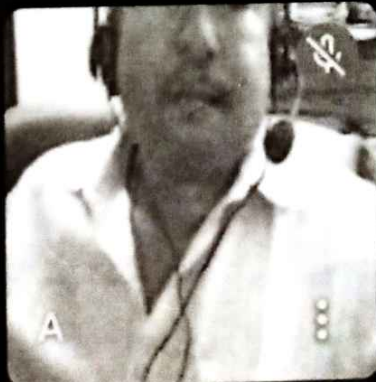
1. The minutes of the previous BOS meeting held on 31.08.2020 were read out.
2. The members of the board discussed the agenda of the present BOS
3. Members unanimously expressed satisfaction with present teaching and evaluation methods
4. Members also expressed satisfaction about research and other extension activities of the department.
5. The members reviewed the III and IV semester syllabi prescribed by APSCHE and suggested modifications about 15% to 20% as shown in appendix. As such proposal, modified syllabi are enclosed herewith.
6. The list of experiments were also reviewed and the proposed list of III and IV semesters are also enclosed herewith.
7. The meeting was concluded with vote of thanks

4.9.21

HOD-Physics
Chairperson-BOS.

4:43 PM

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04/09/2021

Department of Physics

BOS Proposals in 2021-2022

S.No.	Course Code	Title of the Course for 2020 - 2021	Proposed changes in the syllabus for 2021-2022 (% of syllabus change proposed/New course introduced)	Implementing Year (New Code)
1	PH 1402	Mechanics, Waves & Oscillations	Mechanics, Waves & Oscillations	2021 -22
2	PH 1452	Physics Practical I A	Physics Practical I A	2021 -22
3	PH 2402	Wave Optics	Wave Optics	2021 - 22
4	PH 2452	Physics Practical I B	Physics Practical I B	2021 - 22
5	PH 3401	Optics and Lasers	100%, Heat and Thermodynamics	2021-22, PH 3402
6	PH 3451	Physics Practical II A	100%	2021-22, PH 3452
7	PH 4401	Thermal Physics	100%, Modern Physics	2021-22, PH 4403
8			new second paper, Electricity, Magnetism & Electronics	2021-22, PH 4404
	PH 4451	Physics Practical II	100%	2021-22, PH 4452
9	PH 5401	Electricity, Magnetism and Electronics	Electricity, Magnetism and Electronics	2021 -22
10	PH 5402	Modern Physics	Modern Physics	2021 -22
11	PH 5452	Physics Practical III A&B	Physics Practical III A&B	2021 - 22
12	PH-E1-6401	Renewable Energy	Renewable Energy	2021 - 22
13	PH-E1-6451	Physics Practical IV	Physics Practical IV	2021 -22
14	PH-E2-6401	Material Science	Material Science	2021 -22
15	PH-E2-6451	Physics Practical IV	Physics Practical IV	2021 - 22
16	PH-E3-6401	Analog & Digital Electronics	Analog & Digital Electronics	2021 -22
17	PH-E3-6451	Physics Practical IV	Physics Practical IV	2021 -22
18	PH-A1-6401	Solar, Thermal & Photovoltaic Aspects	Solar, Thermal & Photovoltaic Aspects	2021 -22
19	PH-A1-6451	Physics Practical IV A1	Physics Practical IV A1	2021 - 22

20	PH-A2-6401	Wind, Hydro & Ocean Energies	Wind, Hydro & Ocean Energies	2021 - 22
21	PH-A2-6451	Physics Practical IV A2	Physics Practical IV A2	2021 - 22
22	PH-A3-6401	Energy Storage Devices	Energy Storage Devices	2021 - 22
23	PH-A3-6451	Physics Practical IV A3	Physics Practical IV A3	2021 - 22
24	PH-B1-6401	Fundamentals of Nanoscience	Fundamentals of Nanoscience	2021 - 22
25	PH-B1-6451	Physics Practical IV B1	Physics Practical IV B1	2021 - 22
26	PH-B2-6401	Synthesis & Characterisation of Nanomaterials	Synthesis & Characterisation of Nanomaterials	2021 - 22
27	PH-B2-6451	Physics Practical IV B2	Physics Practical IV B2	2021 - 22
28	PH-B3-6401	Applications of Nanomaterials and Devices	Applications of Nanomaterials and Devices	2021 - 22
29	PH-B3-6451	Physics Practical IV B3	Physics Practical IV B3	2021 - 22
30	PH-C1-6401	Introduction to Microprocessors & Microcontrollers	Introduction to Microprocessors & Microcontrollers	2021 - 22
31	PH-C1-6451	Physics Practical IV C1	Physics Practical IV C1	2021 - 22
32	PH-C2-6401	Computational Methods & Programming	Computational Methods & Programming	2021 - 22
33	PH-C2-6451	Physics Practical IVC2	Physics Practical IVC2	2021 - 22
34	PH-C3-6401	Electronic Instrumentation	Electronic Instrumentation	2021 - 22
35	PH-C3-6451	Physics Practical IV C3	Physics Practical IV C3	2021 - 22

Ramesh Kumar
 HoD - Physics

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Chemistry

AGENDA

DATE: 06/09/2021

TIME: 11.00am

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.


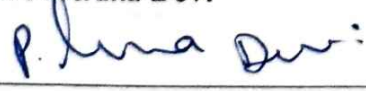
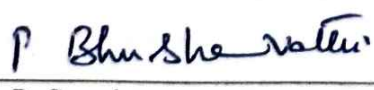

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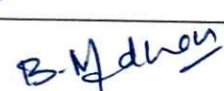


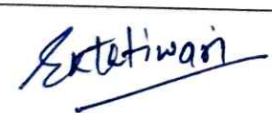
Minutes of the Virtual Board of Studies in Chemistry

2021-22

Minutes of the virtual meeting of the board of studies in Chemistry at St. Joseph's College for Women (Autonomous), Visakhapatnam on 6th September, 2021 between 11.00 AM. to 1:00 p.m.

The following members were present

S. No	Name of the Member	Designation
1.	Dr. P. Mangaveni Chair Person 	Professor & Head Department of Chemistry St. Joseph's College for Women(A), Visakhapatnam
2.	Dr..V. Siddaiah University nominee	Assoc. Professor, Department of Organic Chemistry, Andhra University, Visakhapatnam
3.	Prof. M. Sarath Chandra Babu Subject Expert by the Andhra University	Principal, Science college, GITAM Institute of Science and Technology, Visakhapatnam
4.	Dr. S. Chinnayya Setty Industrial Expert	Technical Director CPR laboratories Pvt Ltd, Plot no 23I, DNA, APSEZ, Lalamkoduru, rambelli, Atchutapuram, Visakhapatnam-531011.
5.	Dr. M. Rama Subject expert-Autonomous college	Professor, Dept. Chemistry Ch. S.D.St. Theresa College for Women(Autonomous) Eluru, W G district
6.	Dr. P. Aruna Devi 	Director, PG Studies St. Josephs College For Women(A) Visakhapatnam
7.	Dr. P. Bhushanavathi 	Professor, Department of Chemistry, Controller of Examination, St. Joseph's College for Women(A), Visakhapatnam
8.	Dr. P. Sarada 	Professor, Department of Chemistry, Former IQAC Co-ordinator St. Joseph's College for Women(A), Visakhapatnam

9.	Dr. (Mrs.) D. Raga Sudha	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
10.	Dr. (Mrs.) D. Aditya Deepthi 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
11.	Dr.(Mrs.) D. Sravani 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
12.	Dr. (Mr.) G. Satyanarayana 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
13.	Mrs B. Madhavi 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
14.	Mrs. V. Ashwini 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
15.	Mrs. P. Pushpavathi 	Asst. Professor, Department of Chemistry, St. Joseph's College for Women(A), Visakhapatnam
16.	Ektha tiwari 	II M. Sc. Organic Chemistry, St. Joseph's College for Women(A), Visakhapatnam

Members of the chemistry board and subject experts Dr. V. Siddiah, Department of Chemistry, Andhra University Visakhapatnam, Prof.M. Sarath Chandra Babu Principal GITAM, Institute of science and technology and have joined in the meeting at 11 AM on 6th September 2021. Meeting Convened virtually on Google Meet, the first virtual Joint Board of studies of UG and PG meeting held in the SJC of chemistry with Covid - Restrictions

Meeting began with welcome address by chairperson and introduced the members on the board to the expert nominees, as per the agenda chairperson read the previous board minutes



Meeting began with welcome address by chairperson and introduced the members on the board to the expert nominees, as per the agenda chairperson read the previous board minutes

- ✓ The second item on the agenda to review and adopt the new curricular framework suggested by APSCHE is kept on confabulation. As, I,II semester curriculum is incorporated in the previous board and successfully completed with AH 2020 ADMITBatch. The guidelines issued by APSCHE with interdisciplinary curriculum and the choice-based life skills courses, skill development courses, Environmental Auditing is offered to III Semester students by the department. The syllabus proposed by APSCHE for III,IV semester is accepted by all the members with the approval of the subject experts. Unit I of **Chemistry of Halogenated Hydrocarbons** of Sem III is covered in II Semester, Stereochemistry of organic molecules is introduced as introductory chapter.
- ✓ Dr. Aruna Devi PG Director spoke on PG Curriculum both theory and practical in corporate without deviations from A U Curriculum
- ✓ V, VI semester of the degree is catered for the degree students with exit option exclusively on Project/ internship with due weightage to adopt is on discussion.
- ✓ An appeal is made by the members to give the consent for the MoU to the industry partner and principal, GITAM college of science and technology.
- ✓ Dr. S. Chinnayya Setty, Industrial Expert has given the consent For MoU With the department to provide hands on training to kindle and encourage the research aptitude among the student.
- ✓ Prof. M. Sarath Chandra Babu Principal GITAM offered one internship for the V SEM Students,
- ✓ Question Paper pattern remained same as the previous semesters with 60 M weightage
- ✓ Meeting ended with the vote of thanks proposed by the chairman BOS

V. Siddiah

Mangani

Dr. V. Siddiah, (Assoc. Prof.) Department of Chemistry, Andhra University Visakhapatnam	Prof. M. Sarath Chandra Babu Principal GITAM, Institute of Science and Technology, Visakhapatnam	Dr. P. Mangani Chair Person, Professor & Head Department of Chemistry St. Joseph's College for Women(A), Visakhapatnam
Dr. S. Chinnayya Setty- Industrial Expert Technical Director, CPR laboratories Pvt Ltd, Plot no 231, DNA, APSEZ, Atchutapuram, Visakhapatnam-531011	Dr. N. Rama Professor, Dept. Chemistry Ch. S.D. St. Theresa College for Women (Autonomous) Eluru, W G district	

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Computer Science

AGENDA

DATE: 04/09/2021

TIME: 5.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

AGENDA

DATE: 4th September 2021

TIME: 5:00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and adopt the new curricular framework suggested by APSHE
- To review and revise, III & IV Semesters syllabus as per APSHE Guidelines
- To review research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.



St. Joseph's College For Women (A) Visakhapatnam
DEPARTMENT OF COMPUTER SCIENCE
Minutes of the Meeting

Minutes of the meeting of the Virtual Board of Studies in Computer Science held on 4th September 2021 at 5:00 PM through Google Meet.

List of Members

Dr. S. Viziananda Row	University Nominee
Professor, Dept. Of Computer Science and system Eng. Andhra University.	
Dr. Yalavarthi Radhika	Subject Expert
Professor, Dept of Computer Science engineering ,Gitam University	
Mr. W. Anil	Subject Expert
Assistant Professor ,Dept. of IT , JNTUK-University college of Engineering Vizianagaram	
S.Ravi Sekhar	Subject Expert
Project Leader, Quant Systems Pvt Ltd, Visakhapatnam.	
Persis Angel	Student Alumnae
Risk Investigator (Amazon Development Centre).	
K.Naga Sireesha	Chairperson
V Naga Srinivas	
N Anusha	
Eden	

Minutes of the previous board of studies held on **31st August 2020** were read out before the members present and felt satisfactory.

The board members reviewed III and IV semester syllabus proposed by APSICHE along with existing VI sem syllabus, model papers, teaching and academic activities and suggested to:

1. Adopt the scheme and syllabus framed by APSICHE without any changes.
2. Maintain separate textbooks and reference books in the syllabus.
3. Prescribe latest editions for the textbooks.
4. To give online resource links for operating system course in unit V and list out paging techniques in the practical syllabus.
5. To motivate and strongly encourage students to register and get certification for at least one non credit MOOCS course offered by e-learning platforms like SWAYAM/NPTEL, COURSERA.
6. New Courses introduced in
III Sem -Database Management Systems –CS 3602(3), Practical II A – CS3652(2)
IV Sem- Object Oriented Programming in Java –CS4603 (3), Practical II B – CS4653(2)
IV Sem- Operating Systems –CS4604 (3),Practical II C – CS4654(2)
VI Sem - Distributed Systems -- CS-B1-6601, Project & Viva Voce-VB1- CS-B1-6651
VI Sem - Cloud Computing-- CS-B2-6601, Project & Viva Voce-VB2- CS-B2-6651
VI Sem - Data warehouse & Data Mining-- CS-B3-6602, Practical-CS-B3-6652

The meeting came to an end with a vote of thanks proposed by Eden.

K.N.Sireesha
Computer. SC. Dept.
St. Joseph's College
for Women, VIZAG-4

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM
BOARD OF STUDIES

Department of Botany

AGENDA

DATE: 04/09/2021

TIME: 12.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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2021-2022

Minutes of the Virtual Board of Studies Meeting of the Department of Botany

Minutes of the virtual meeting of the Board of studies in Botany of St. Joseph's College for Women (Autonomous), Visakhapatnam on 4th September, 2021 between 10:00 A.M. and 12:00 P.M.

The following members were present on the Board

S. No	Name of the Member	Designation
1.	Dr.K. Manikya Kumari Chair Person	Professor & Head, Department of Botany, St. Joseph's College for Women(A), Visakhapatnam.
2	Prof. D.Sandya Deepika University Nominee by the Andhra University	Professor, Department of Botany, College of Science and Technology, Andhra University, Visakhapatnam.
3	Dr.P.Sreevani Subject Expert	Professor & Head of the Department, Department of Botany, Dr.V.S.Krishna GDC (A), Visakhapatnam, Andhra Pradesh.
4	Dr.B.SandhyaSree Subject Expert	Associate professor Department of Botany, Mrs.AVN College, Visakhapatnam, Andhra Pradesh.
5	Sr.Hema Faculty Member	Asst. Professor, Department of Botany, St. Joseph's College for Women(A), Visakhapatnam.
6	K.Vishnu Priya Faculty Member	Asst. Professor, Department of Botany, St. Joseph's College for Women(A), Visakhapatnam.
7	Dr.T.Nagaraju Faculty Member	Asst. Professor, Department of Botany, St. Joseph's College for Women(A), Visakhapatnam.
8	Mohammed Zulekha Student Representation (Alma mater of St' Joseph's College for Women (A))	MSC Botany Andhra University, Visakhapatnam.

The minutes of the meeting of the previous board of studies in Botany were read out and passed. The syllabi of Botany of III and IV Semesters were thoroughly reviewed and found to be satisfactory. However, a few minor suggestions were recommended by the experts on the board for both the semesters, the recommendations are -

1. The theory and practical syllabi proposed by APSCHE for the semesters III & IV were adapted as such since the content of the core syllabus is satisfactory.

The papers are

1/ Sem III Paper 3 - Theory: Anatomy and Embryology of Angiosperms, Plant Ecology and Biodiversity

Practical: Anatomy and Embryology of Angiosperms, Plant Ecology and Biodiversity

Sem IV Paper 4 - Theory: Plant Physiology and Metabolism

Practical: Plant Physiology and Metabolism

Sem IV Paper 5 - Theory: Cell Biology, Genetics and Plant Breeding

Practical: Cell Biology, Genetics and Plant Breeding

2. The syllabus of Skill Development Course (SDC) in Fruits, Vegetables and their Preservation was scrutinized and found to be satisfactory.

The Mid and End Semester question papers were scrutinized and found to be satisfactory. The teaching and learning techniques currently in practice were found adequate and a few suggestions were made regarding field visits and projects works by the students.

The meeting was concluded at 11:30AM with the vote of thanks proposed by the Chair person.


Dr. K. Manikya Kumari

Chair person

Head of the Department

Department of Botany

St. Joseph's College for Women (Autonomous)

Visakhapatnam - 531 001

ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Biochemistry

AGENDA

DATE: 28/08/2021

TIME: 6.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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BOS Meeting - Academic year 2021-22

DEPARTMENT OF BIOCHEMISTRY
ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNA
BOARD OF STUDIES

MINUTES OF MEETING & RESOLUTIONS

Date- 28-08-2021

Time- 6.0 to 7.0pm

Mode of meeting- Virtual meeting using google meet

BOS Members

1. Prof T. Raghava Rao
Dept. of Biochemistry
College of science
Andhra University
Email : trrao1994@gmail.com
Mobile: 944166276
- University Nomine
2. Dr Vivek B. Kandimalla
General Manager
Research and Development
Biological E Ltd
Genome Valley
Kothur, Shameetpet
Hyderabad- 500078
Email- vivek.kandimalla@biologicale.com
Mobile- +91- 8978000691
Off- +91- 040- 67388193
- Industrial expert
3. Dr Ilahi Shaik
Assistant Professor
HOD, Dept. of Biochemistry
GVP College for Degree and PG courses (A)
MVP colony
Visakhapatnam
Mobile- 9493855869
Email- ilahi@gvpcdpgc.edu.in
**- Subject expert
Autonomous college**
4. Dr S. Madhuri Devi
HOD, Dept. of Biochemistry
college
Aditya Degree College for Women
Gopalapatnam
Visakhapatnam
Email- smadhuridevi@gmail.com
Mobile- 9701874872
**- Subject expert
Non-Autonomous**
5. Miss A S R Aishwarya
Student, M.Sc Forensic Sciences
Osmania University
Hyderabad
- Student member

Email: aishwaryaaakella07@gmail.com

Mobile No: 8985854468

6. Dr.P.Mary Anupama

Incharge HOD

Department of Biochemistry

St Joseph's College for women

Visakhapatnam

Mobile: 9885808345

Email: drmaryanupama@gmail.com

-Internal expert

7.Dr. Mousami Shankar Addala

Assistant Professor

Department of Biochemistry

St Joseph's College for women

Visakhapatnam

Mobile: 9885808345

Email: mousamishankar28@gmail.com

-Internal expert

Agenda

-Reading of minutes of previous board of studies meeting

-To review and revise the III& IV semester syllabus as per APSCHE Guidelines For AH batch

-To review research, training, extension, and other academic activities in department

Resolutions:

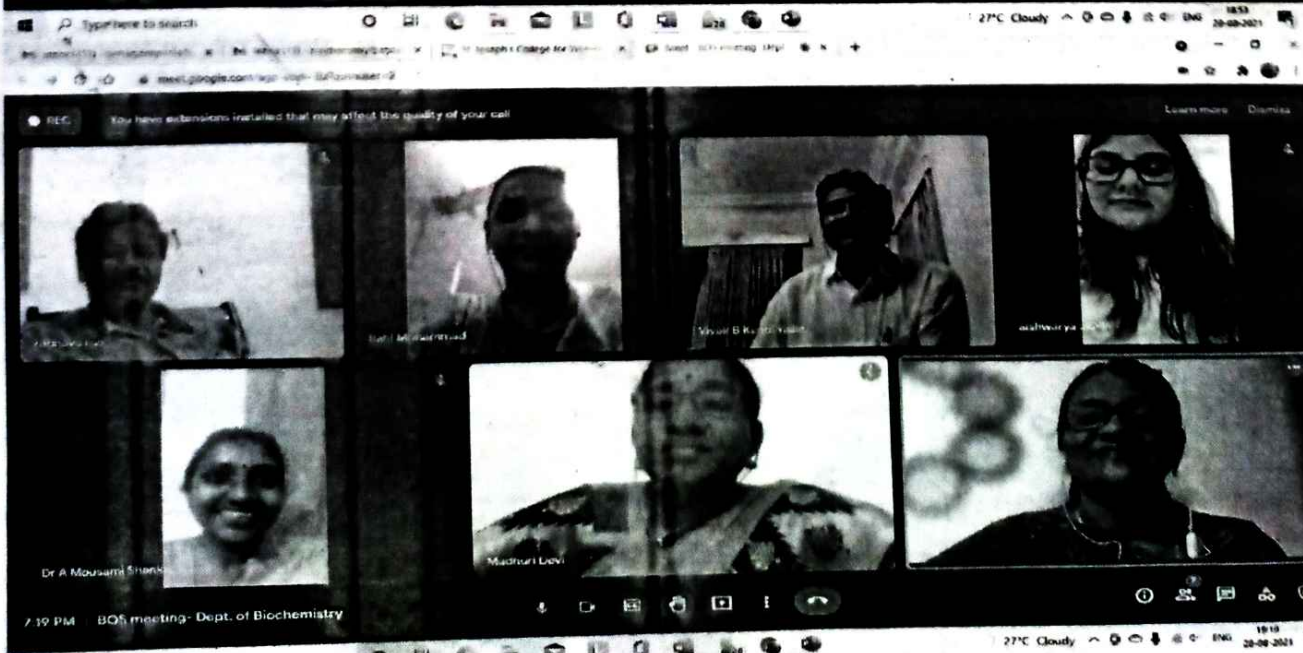
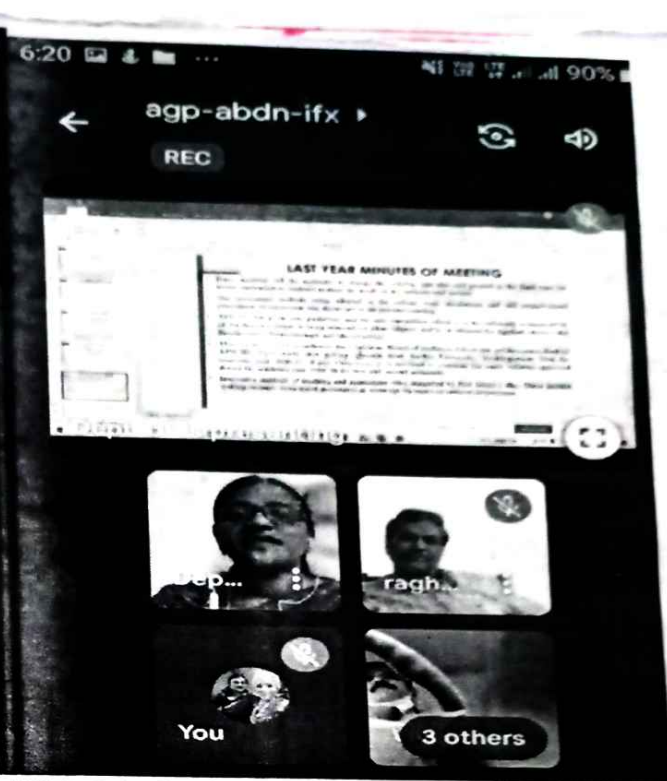
The meeting has commenced at 6.10pm. BOS members were introduced as this is the new panel and the meeting started with reading of minutes of previous year.

1. The agenda was to approve syllabus for 1st,second,third and fourth semesters approved by APSCHE
2. ProfRaghavendra Rao Sir suggested to stick to APSCHE syllabus and follow their guide lines

Following courses were introduced in our curriculum following the APSCHE syllabus

I semester	BCH1802	Biomolecules
	BCH1852	Biochem.pract.IA
II semester	BCH 2802	Analytical techniques
	BCH 2852	Biochem.pract.IB
III Semester	BCH 3802	Biomolecules -II
	BCH 3852	Biochem.pract.IIA
IV Semester	BCH 4803	Intermediary metabolism, Nutritional &Clinical Biochemistry
	BCH 4853	Biochem.pract.IIB
	BCH 4804	Microbiology, Immunology & Molecular Biology
	BCH4854	Biochem.pract.IIC

3.Dr Vivek has appreciated the syllabus content proposed by APSCHE.



Recording of meeting was done and the line
<https://drive.google.com/file/d/1RFFg0PCFuLDzehl4N2oGC7UaBXb36WY/view?usp=sh>

3. Dr Ilahi mam has given her insights into the syllabus for 3rd and 4th semester syllabus and has agreed to suggestions given by Dr Vivek

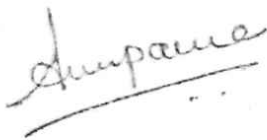
4. Dr Madhuri Devi has also approved the syllabus for both the batches of students and agreed suggested good practicals are to be conducted

5. Miss Aishwarya has expressed her concern over the vastness of syllabus in the 4th semester and has suggested to give students exposure to some advanced labs.

6. The panel has concluded the meeting approving the proposed syllabus and recommended to go ahead with APSCHE syllabus with suitable inclusion as per need.

Thanking you

Yours sincerely

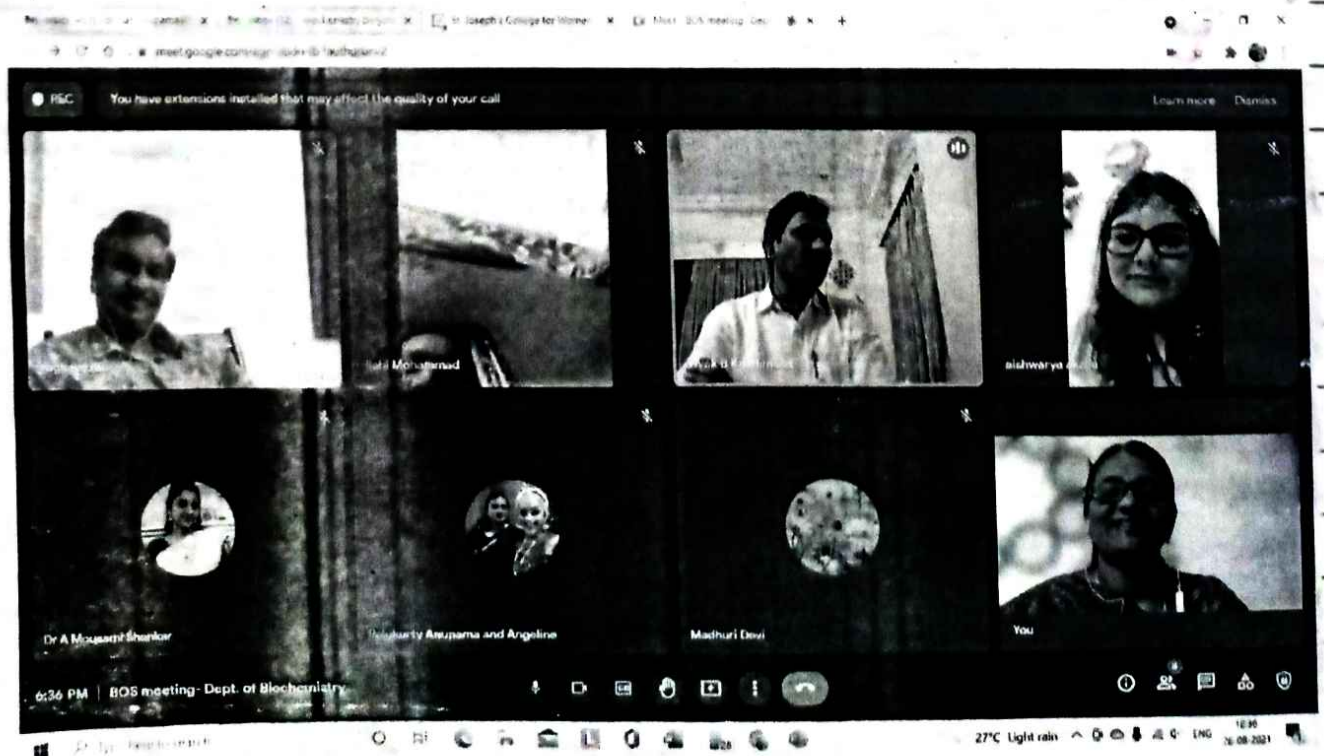


(Dr P. Mary Anupama)

In charge

Dept of Biochemistry

St. Joseph's College for Women



ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM
BOARD OF STUDIES
Department of Biotechnology

AGENDA

DATE: 04/09/2021

TIME: 5.30pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSICHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.


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THE MINUTES OF MEETING FOR BOARD OF STUDIES IN BIOTECHNOLOGY 2022

Minutes of sixteenth meeting (Virtual) of the Board of Studies (BOS) in Biotechnology held on 27-06-2022 in the Department of Biotechnology, St. Joseph's college for women (A), Visakhapatnam-4.

The minutes of meeting of the board of studies in Biotechnology held on 04-09-2021 were read out and passed.

The contents of the agenda of the meeting (27-06-2022) (mainly to review Vth & VIth semester papers as per APSCHE guidelines) have been thoroughly discussed in virtual (Google meet) BOS meeting.

S.No	Name	Designation
1	Dr. A. VEERABRAHMAM, Assistant professor in Biotechnology	Chairperson / In charge of Biotechnology department. 
2	Dr. VASUDHA KATRAGADDA Assistant professor in Biotechnology	Subject expert nominated by academic council
3	Dr. REKHA KANDULA Assistant professor in Biotechnology	Subject expert nominated by academic council
4	Dr. GADI JOGESWAR Director, Shrijoshika Molecular Diagnostic and Research Center, Visakhapatnam.	Industrial expert nominated by academic council
5	Prof. V.LAKSHMI, HoD, Associate professor, Dept. of Biotechnology, A.U	Expert nominee of the University

The contents of the agenda of the meeting (27-06-2022) (mainly to review IVth, Vth & VIth semester papers as per APSCHE guidelines) have been thoroughly discussed in **virtual (Google meet) BOS meeting**.

As per APSCHE guidelines, the syllabi of theory and practical courses of IVth, Vth & VIth semesters were reviewed thoroughly and the following **NEW** courses (theory & practical) are introduced for 21AI & 20AH batch students in 2022-23 academic years.

1) Semester – IV: Paper-1: Plant and Animal Biotechnology

As per APSCHE guidelines, a **NEW** course has been introduced in IVth semester of 21AI batch. Due to repetition of the topics of unit-1, in previously ratified syllabus (20AH), the board suggested the title of the paper as “Plant & Animal Biotechnology instead of “Genetic Engineering, Plant & Animal biotechnology”

- **UNIT-I – 1:** The board suggested removing the entire contents of Unit-1 (Tools and techniques of rDNA technology) and reorganizing the contents of Unit-2 (20AH) into equal portions in **Unit-1 & Unit-2**.
- **UNIT-III – V:** The board suggested the contents in Unit-3 to Unit-5, as same as the previously ratified syllabus.
- For practical course, genetic engineering experiments are removed and the remaining experiments are the same as that of 20AH batch ratified syllabus.

2) Semester – IV: Paper-2: Environmental & Industrial Biotechnology

The board suggested no changes in paper-2 of Environmental & Industrial biotechnology. Further, they suggested the contents in Unit-1 to Unit-5 in the paper should be same as the previously ratified syllabus (20AH).

❖ **For Practical course, the board has not suggested any changes**

- ### **3) Semester – V:** As per APSCHE guidelines, a **NEW** courses are introduced as skill enhancement courses of electives in Vth semester (20AH). Out of three sets of NEW courses of skill enhancement courses, the students have opted Techniques in nursery development as paper-1 & Hydroponics cultivation as paper-2 as their electives in 5th Semester.

Structure of SECs for Semester – V
(To choose one pair from the three alternate pairs of SECs)

Structure of SECs for Semester – V
(To choose one pair from the three alternate pairs of SECs)

S.No	Courses 6&7	Name of Course (NEW)
1	6A	Techniques in nursery development
2	7A	Hydroponics cultivation

OR

S.No	Courses 6 & 7	Name of Course (NEW)
1	6B	Organic Farming
2	7B	Biofertilizers and Biopesticides production

OR

S.No	Courses 6&7	Name of Course (NEW)
1	6C	Apiculture
2	7C	Pearl Culture

1) Semester – V: Paper-1: Techniques in Nursery development

- **UNIT-I – V** : The board has not suggested changes in the units
- ❖ **For Practical course, the board has not suggested any changes**

2) Semester – V: Paper-2: Hydroponics Cultivation

- **UNIT-I – V** : The board has not suggested changes in the units
- ❖ **For Practical course, the board has not suggested any changes**

The board approved that the syllabus in Vth semester of two papers, including teaching, lab, field training and unit test.

3) Semester – VI: Project work of duration 3 – 6 months

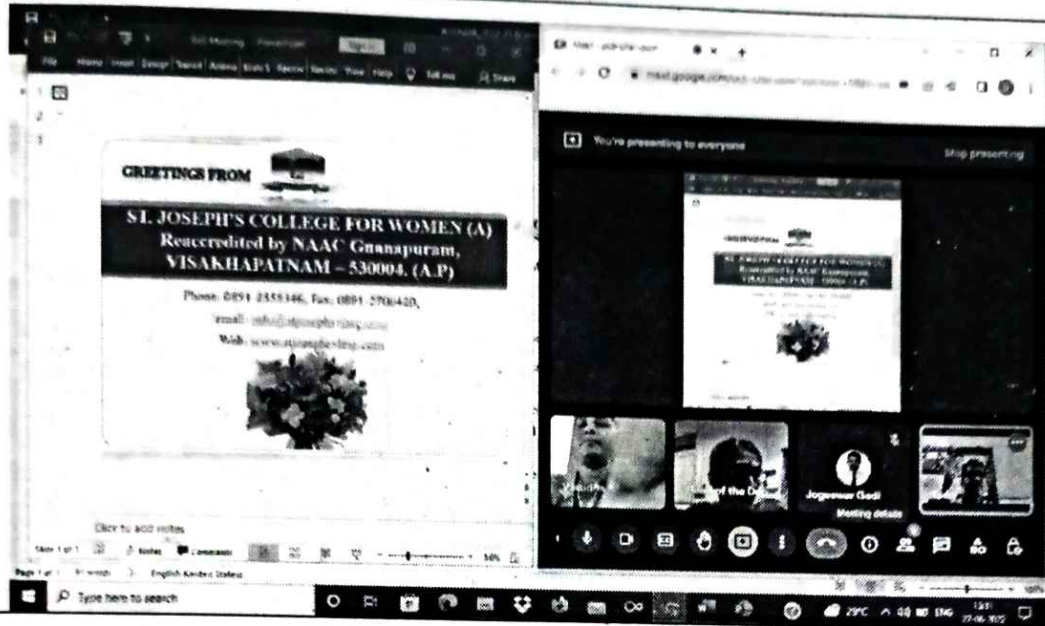
As per APSCHE guidelines and newly adopted system in curriculum, the semester-VI might be a project work to be carried out at outside the campus.

The board expressed satisfaction over the practical course content, teaching and evaluation techniques with the timely relevant modification and up gradation of the syllabus

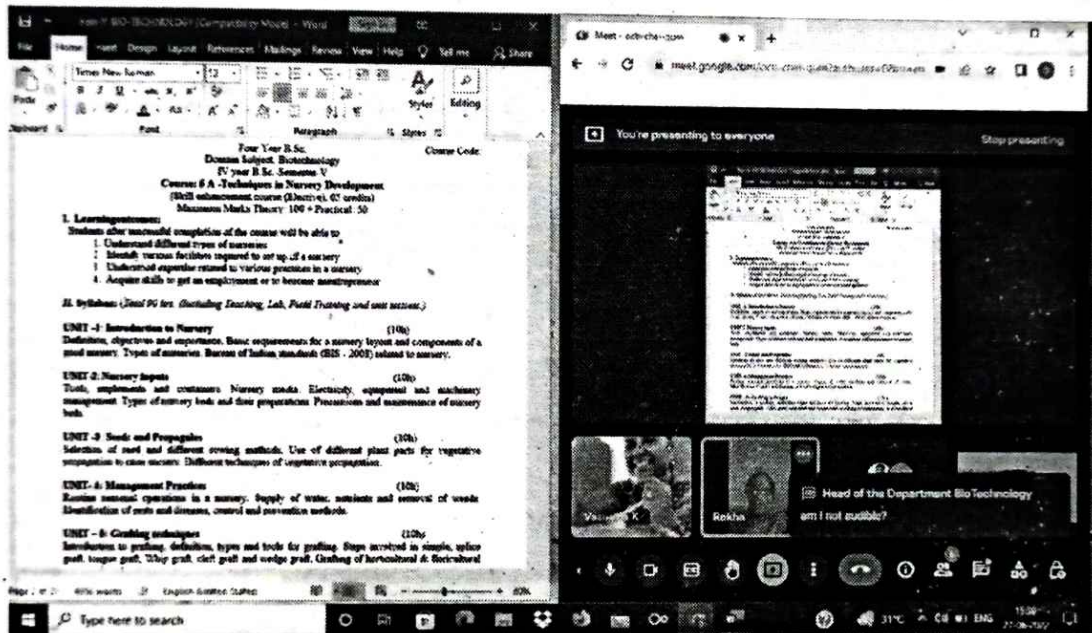
The meeting has been concluded at 05:00 PM with vote of thanks by the chairperson.

Photo evidence for the BoS meeting held on 04-09-2021

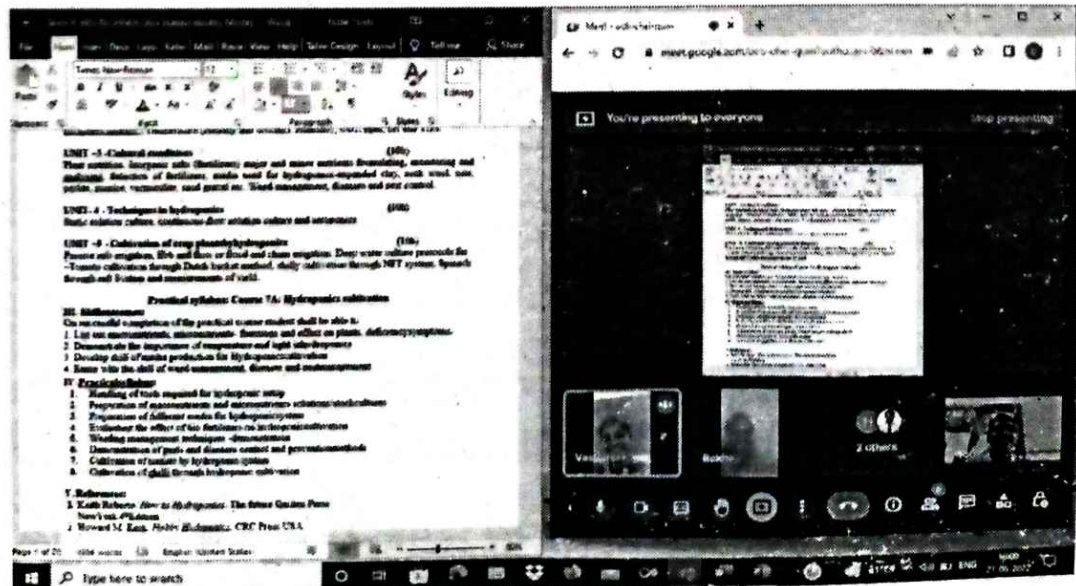
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ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Zoology

AGENDA

DATE: 02/09/2021

TIME: 2.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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ST. JOSEPH'S COLLEGE FOR WOMEN (A), VISAKHAPATNAM

Board of Studies Meeting -2ND Sept 2021

Members of the Department of Zoology-St. Joseph's College for Women(A), Visakhapatnam.

Mrs. E. Harini	Chairperson &HOD	Present
Dr. Sneha Angajala	Assistant Professor	Present
Dr. P. Rosina George	Assistant Professor	Present
Ms. R.E.S.Indrani	Assistant Professor	Present
Subject Experts		
Dr. P. Janaki Ram	University Expert	Present
Dr. Y. Polinaidu	External Expert	Present
Dr. V. Sandhya	External Expert	Present
Mrs. Cynthia	Industry Expert	Present
Ms. Divya Sri	Alumni Representative	Present

MINUTES OF THE BOARD OF STUDIES

BOS Meeting was conducted on 2nd September 2021 (Thursday), virtually through google meet from 2:30pm – 4:30pm.

The minutes of the previous BOS held on 2nd sept 2020 were read and passed. The items on the agenda were discussed thorough review of the new curricular from work suggested by APSCHE was discussed.

The revised syllabus will be implemented for AH batch students in semesters III & IV, during 2021-2022.

In semester III – paper III- CELL BIOLOGY, GENETICS, MOLECULAR BIOLOGY AND EVOLUTION, Unit II -Theory (instead of polygenes the term polygenic inheritance was replaced.

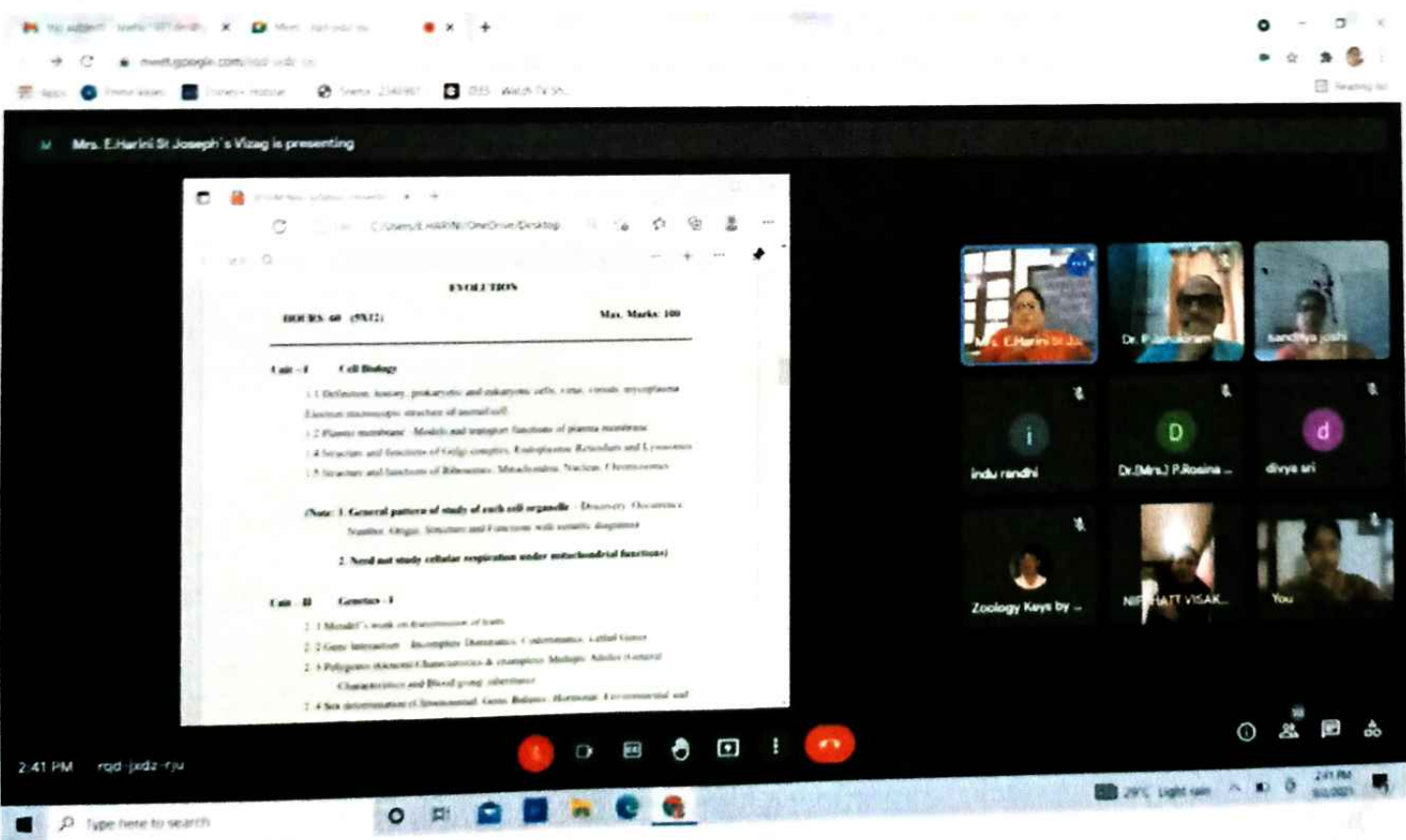
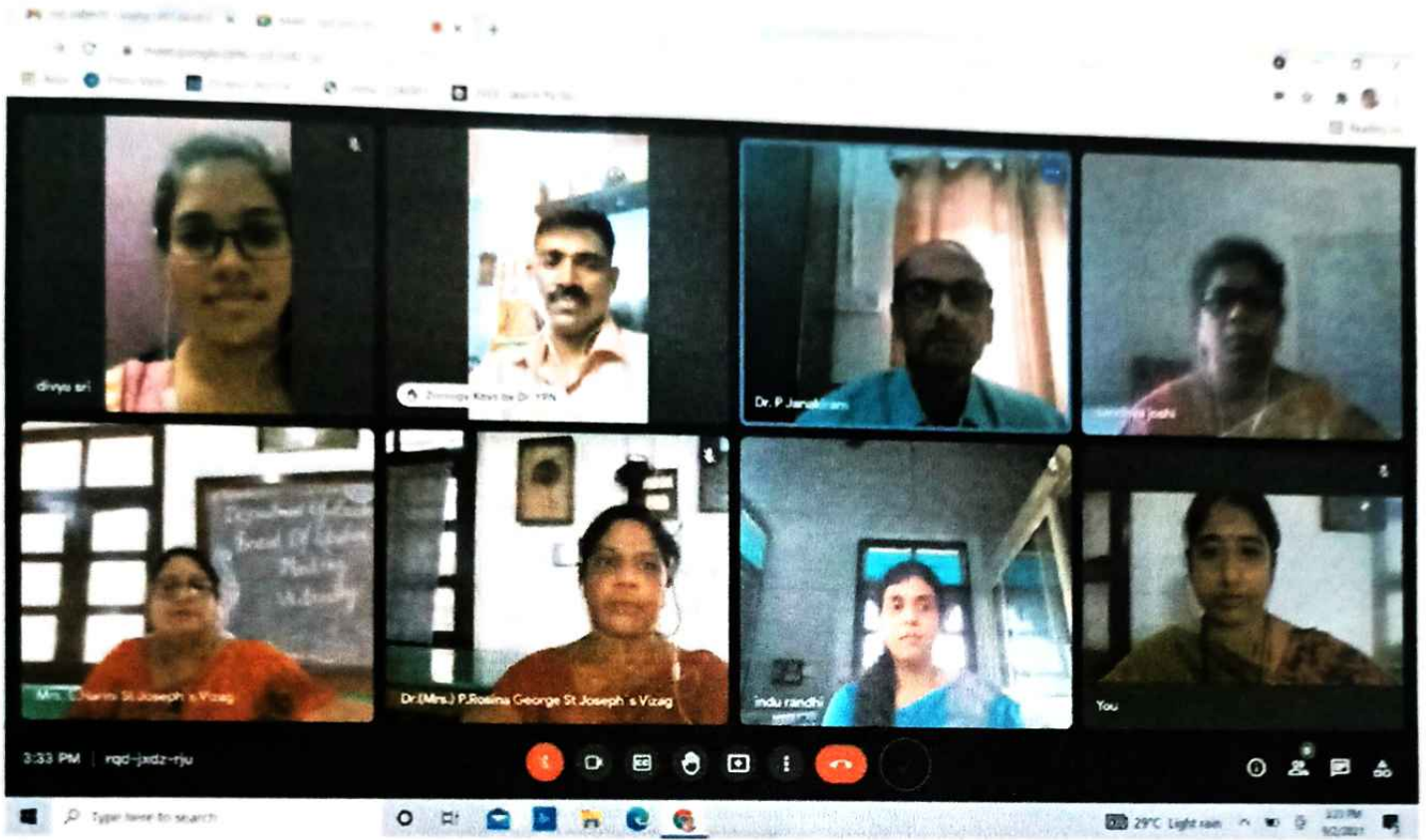
In the practical of semester III, Genetics, instead of karyotypes-the term Abnormal karyotypes is used and in Evolution, evolution of man was included in the practical. Instead of visit to natural history museum, it was altered to visit to any zoological museum/park/sanctuary.

In semester IV, paper-I, ANIMAL PHYSIOLOGY, CELLULAR METABOLISM AND EMBRYOLOGY, Theory, Unit II: In 2.1 – In Nerve impulse transmission, synapse was included.

In the semester IV, Practical – Differential count of human blood is replaced with L.S of heart, since the physiology of blood/ components are not dealt with in the theory. In cellular metabolism – protocol for isolation of DNA in animal cells is replaced with structure of cardiac muscle, smooth muscle. For the topic, study of different stages of cleavages, for this study of different stages of cleavages (2,4,8 cell staged) of frog is added.

In semester IV, paperV: Immunology and Animal Biotechnology(theory), In unit V: PCR, Basics of PCR along with this types of PCR is included. In DNA sequence:

E-Hanin



methods Maxim and Gilbert's method is included along with sanger's method. Monoculture is changed to monosex culture.

In the practical of Immunology & Animal Biotechnology-

Along with quantification, isolation of DNA is included. |

Skill development paper offered in semester III (**POULTRY FARMING**) no changes were suggested.

In **ENVIRONMENTAL EDUCATION AS PART OF LIFE SKILLS COURSES** – in the last unit 3: Environmental

Protection Laws: Coastal regulation zone ACT and EIA

(Environment Impact Assessment) was included. Health & Hygiene (Life Skill course) offered in Semester III, was reviewed & no changes were suggested.

An analysis of the teaching learning techniques was reviewed.

They included field trips, field notes, assignments, projects, viva-voice, written quizzes, ppt, minor projects as these methods improve the knowledge of the students.

The meeting came to an end at 4:30 with a vote of thanks by the chairperson.

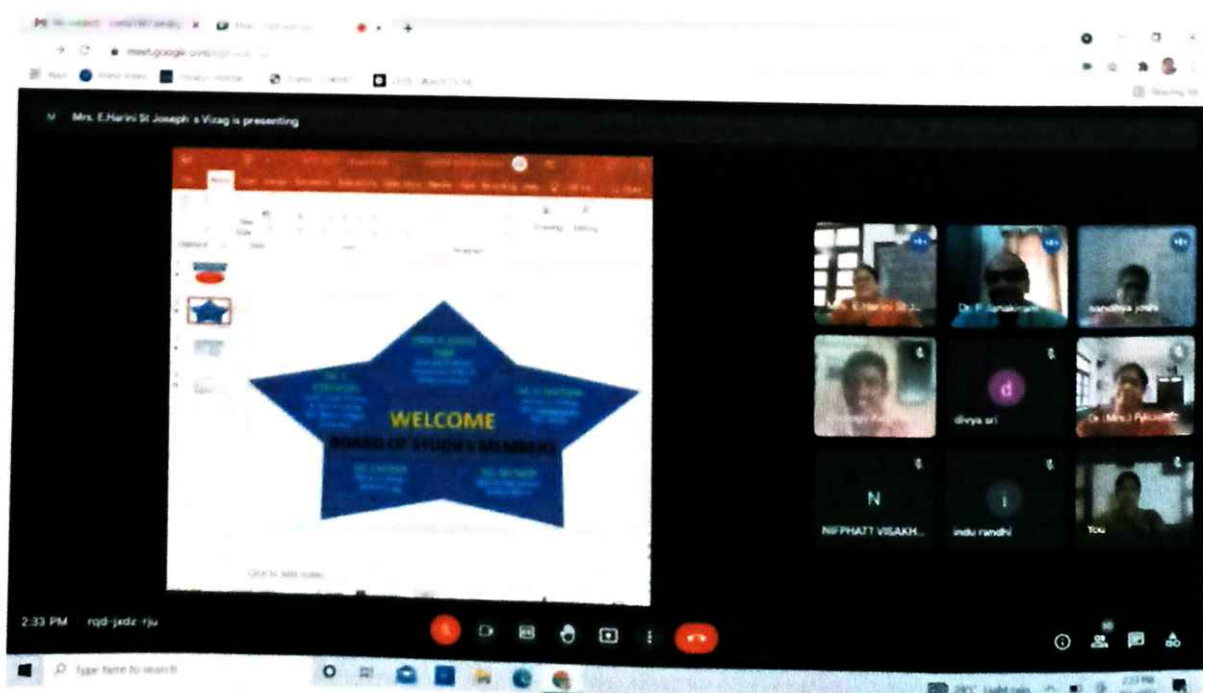
Mrs.E.Harini

Chairperson and HOD,

Dept of Zoology

St. Joseph's College for Women(A), Visakhapatnam.

E-Harini



ST. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

BOARD OF STUDIES

Department of Home Science

AGENDA

DATE: 28/08/2021

TIME: 3.00pm

- Reading of Minutes of Previous Board of Studies Meeting
- To review and revise, III & IV Semesters along with other Semesters syllabus and short-term Internship as per APSCHE guidelines
- To review of research, teaching, extension, and other academic activities in the Department / College.
- To review and suggest methodologies for innovative teaching and evaluation techniques.

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28 Aug, 2021



Minutes of the Virtual Meeting of the Board of Studies in Home Science held on 28th August at 3pm via Google Meet. The following members were present:

1. Dr. Y Lakshmi Prabha, Lakshmi Prabha
Professor & Head, Chairman

2. Mrs. N. Nivya, Asst. Professor Nivya

3. Mrs. V. Sony, Asst. Professor Sony

4. Ms. P. Sai Sudha, Asst. Professor Sai Sudha P

5. Mrs. T. Gayatri, Asst. Professor Gayatri

6. Dr. Deepali Singh, Asst. Professor, External Experts, Dr. Dipali

7. Prof. Gowri Sankar, Absent
University Nominee

8. Miss K. Suvashala
Principal (FAC) ASD Govt.
College for Women (A) Kakirada

9. Sri. S.L.N. Sastri,
Practising Architect,
Trios Associates

10. Ms. Mythili, Ms. Krishnamadhuri - Alumni


The Agenda for the meeting was



as follows :

1. Reading of Minutes of previous Board of Studies Meeting and ratifying them.
2. To review and adopt the curricular framework suggested by APSCHE for III & IV semesters.
3. To review the PG Home Science syllabus
4. To review the syllabus for SDC course on Health + Hygiene.
5. To review research, teaching, extension and other academic activities in the department.
6. To review and suggest methodologies for innovative teaching and evaluation and outreach initiatives

- The minutes of the previous Board of Studies meeting were read out and ratified.
- The APSCHE syllabus for III and IV semesters was thoroughly discussed and the following modifications were suggested:
 - ~~The~~ title of the paper Community Nutrition was renamed as FAMILY & COMMUNITY NUTRITION (III Sem) (Refer Appendix 1)
 - In the course CHILD DEVELOPMENT minor changes were made in Units III, IV (Refer Appendix 2)
 - The course titled PRINCIPLES OF GARMENT CONSTRUCTION was made into a PRACTICAL ONLY course titled APPAREL DESIGN for 150 marks (Refer Appendix 3)

- 
- In the IV semester, it was resolved to follow APSCHE syllabus completely for the course titled THERAPEUTIC NUTRITION (referred as Dietetics in SJCW syllabus) (Refer Appendix 4)
 - In the course titled Fabric construction & garment care, Unit V was modified to include relevant content (Refer Appendix 5). In the Practical associated with this course minor changes were made (Refer Appendix 5)
 - In the course titled HUMAN DEVELOPMENT & FAMILY DYNAMICS minor changes/inclusions were made in Units III & IV (Refer Appendix 6)

The Practical associated with the course HUMAN DEVELOPMENT & FAMILY DYNAMICS was replaced with COMPUTER APPLICATION II to impart computer skills relevant to the subject (Refer Appendix 7)

- It was resolved to adopt APSCHE syllabus completely for the courses titled
 NUTRITIONAL BIOCHEMISTRY - Th & Pr (App 9)
 INTERIOR DESIGN & DECORATION - Th & Pr (App 9)
 EXTENSION EDUCATION & COMMUNITY DEVELOPMENT - Th & Pr.

(The syllabus with code is given in (Refer App 10) App. 10(A))

The APSCHE syllabus for Life skill course titled HEALTH + HYGIENE was reviewed and found to be adequate.

The syllabus of PG Home Science - both specializations namely Foods + Nutrition and Interior Design + Resource Management was reviewed and found to be adequate.

The extension and outreach initiatives of the department were discussed. It was observed that the prevailing pandemic situation has limited the physical implementation of the initiatives. It was suggested by the subject experts that digital platform could be used for another academic year to reach out to the community. It was suggested that the expertise of experts in the fields of Traditional Textiles could be tapped from across the country.

The two alumni representatives present for the virtual meeting expressed that they found the B.Sc. Home Science syllabus to be highly satisfactory. More field trips and experiential learning experiences could be included post pandemic, they suggested.

The virtual Board of Studies meeting concluded with a formal vote of thanks proposed by Mrs. N. Nirva.

Lakshmi Prabha