

**OBJECTIVES:**

- Understand the concepts and importance of preschool.
- Learn the resource management, physical structure and facilities of an ECE Centre.
- Describe the quality of an ideal pre-school teacher.

**COURSE OUTCOME:**

- Learn techniques in observation of events related to pre-school education.
- Demonstrate skills related to recording of observed programme.
- Plan a programme based on theme based approach.

**UNIT – I: Concept and Organization of Preschool:**

- Nomenclature of Pre-schools in Indian context- Nursery, Kindergarten and Early Childhood Centres and Anganwadi Centre.
- Expansion from ECE to ECCE to ECD.
- Need and Significance of pre-school education
- Objectives of Pre-school education

**UNIT- II: Resource Management- Location, Site and Building:**

- Types of rooms, Arrangement of room (activity centers), ventilation, lighting & safety
- Space- Indoor and outdoor -Minimum requirement
- Play Equipment – Types- Principles in selection of equipment and maintenance
- Child friendly environment, Provision of Safe drinking water and Sanitary facilities

**UNIT – III: Personnel Management:**

- Qualities of an Ideal pre-school teacher – Role of Care taker and other Staff involved in Welfare and Care of Children.
- Teacher – Child Ratio
- Need and Importance of training to personnel

**UNIT – IV: Records and Registers:**

- Need, Importance and Maintenance of records and registers
- Types of records and Registers – Teacher related, Child related and school related.

**UNIT – V: Managing a Pre-school programme:**

- Pre-school programme- Principles of planning
- Long- and Short-term planning
- Theme based approach in planning.-planning, implementation and evaluation
- Developmentally appropriate programme-planning, implementation and evaluation

**Co-curricular Activities:**

**Mandatory: (Training of students by teacher on field related skills: 15 hrs)**

**Field work and Report Preparation**

- Visit to a Pre-school, Anganwadi centre, Nursery school for one day observation of Children and report writing

**Max marks for Field Work Report: 05.**

- Format for Field work: Title page, student details, content page, introduction, work done, findings, conclusions and acknowledgements.

**REFERENCES:**

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5. Dorothy, J. S. A., & Dorsey, G.(2003). Developing and Administering", A childcare center, 5th edition (pp. 361-374). U.S.A: Thomson Delmar Learning.
6. Billman, & Sherman, J.A. (1996). Observation and Participation in Early Childhood settings, A Practicum Guide (pp.13-39). U.S.A: Allyn & Bacon.