

ST. JOSEPH'S COLLEGE FOR WOMEN'S (AUTONOMOUS), VISAKHAPATNAM
B.A. POLITICAL SCIENCE THIRD YEAR
LEGISLATIVE PROCEDURES AND PRACTICES

V SEMESTER
POL – E4 – 5504

PAPER-II
SYLLABUS

Max. Marks: 100
Time: 3 Hours

OBJECTIVES: TO ENABLE THE STUDENTS TO

- To achieve excellence in legislative matters for accomplishing the objectives set out in the Constitution of India.
- Understand and improving legislative drafting skills of the union and state levels.
- Understand the Use of information technology in the functioning of the legislative departments.
- Disposing of legislative proposals in time.
- Understand the real time dissemination of information of principal legislation for the benefit of the common man.

COURSE OUTCOMES: On successful completion of the course the students will be able to:

- Make familiar with legislative Procedures and practices.
- Equip the students with the adequate skills of participation in deliberative processes and democratic decision making.
- Understand complex policy issues, draft new legislation, analyse ongoing bills, make speeches and floor statements.
- Provide skills to be part of a legislative support team and expose them to real life legislative work.
- Enhance understanding procedures, practices, different committees and motions in the House.

UNIT – I

1. Brief introduction on Legislative Bodies, roles and responsibilities – Constitutional Procedures: Articles 107-122.
2. Kinds of Bills: Ordinary Bills, Money Bills, Finance Bills, Constitutional Amendment Bills and Private Member Bills.

UNIT – II

1. Powers and Functions of People's Representatives in Legislative Process: Members of Parliament, Members of State Legislatures.
2. Political Heads of Rural and Urban Local Governments.

UNIT – III

1. Drafting of the Bill – First Reading and Departmental Standing Committee – Second and Third Reading.
2. Framing rules and regulations of the Bill, Passage of the Bill, Consent by the President of India and Gazette Notifications.

UNIT -IV

1. Legislative Committees in India: Role on reviewing government policies, finances, Programmes and Legislation.
2. Types of committees: Department Standing Committees, Select Committees, Joint Parliamentary Committees, Public Account committee, Estimates Committee, Business Advisory Committee, Ethics Committee etc.

UNIT – V

1. Budget Process: Reviewing the Union Budget, Examination of Demands for Grants of Ministries, Working of Ministries.
2. Motions and Hours in the House: Question Hour, Rules of putting questions, Types of questions – rules relating to Calling Attention Motion, Cut Motion including Resolutions, Discussion and Short Discussion.

REFERENCES:

1. Basu. D. D. Introduction to Constitution of India, Nagpur, Lexis Nexis Butterworths, 2018.
2. Jayal, N. G. and Mehta, P. (eds), The Oxford Companion to Politics in India, Oxford University Press, New Delhi, 2007.
3. Bhambri, P. C. Parliamentary Control Over State Enterprise in India, Delhi Metropolitan Book Depot, New Delhi, 1998.
4. H. Karla Public Engagement with the Legislative Process, PRS Centre for policy Research, New Delhi, 2011 available at <http://www.prsindia.org>.
5. Kaul, M.N. & S. L. Shadier, Practice and Procedure of Parliament, New Delhi, Lok Sabha Secretariat, 2016.
6. Mehra, A.K. The Indian Parliament and Democratic Transformation, New Delhi, Routledge, 2017.
7. Pai, Sudha & Kumar, A, (eds), The Indian Parliament: A Critical Appraisal, Orient Black Swan, New Delhi, 2014.
8. Shankar, B. & Rodriguez V. The Indian Parliament: A Democracy at work, Oxford University Press, New Delhi, 2011.
9. Sing. D. The Indian Parliament Beyond the seal and signature of democracy, Universal Law Publishing, Gurgaon, 2016.
10. Kapur, D. Mehta, P & Vaishnav, M (eds), Public Institutions in India, performance and Design, Oxford University Press, New Delhi, 2005.
11. Kapur, D. Mehta, P & Vaishnav, M (eds), Rethinking Public Institutions in India, Oxford University Press, New Delhi, 2015.
12. Kashyap, S. Reviewing the Constitution, Shipra Publications, New Delhi, 2000.
13. Kashyap, S. Our Parliament, National Book Trust, New Delhi, 2015.
14. Web resources and College Librarian including reading material.

IV. Co-Curricular Activities (*Training of students by the teacher: Total 10 hours*):

A). Mandatory:

1. **FOR TEACHER:** Training of students by teacher in the classroom for a total of not less than 10 hours on conducting of a Mock Parliament, Conduct of Sessions, preparation of budget, formulation of policy, Collection and analysis of data for legislation, Imparting skills on asking questions and identifying communication skills.

2. FOR STUDENT: Students have to visit to a legislative/ local body unit nearby, observe legislative/ local body meetings, interact with stakeholders, monitor media and press releases, understanding political process and individually submit his / her observation as a hand-written Fieldwork/Project work Report not exceeding 10 pages in the given format to the teacher.

3. Suggested Fieldwork/Project work Format:

Title Page, Student Details, Acknowledgements, Index page, Objectives, Step-wise process, Findings, Conclusion and References.

4. Max marks for Fieldwork/Project work Report: 05

5. Unit Tests /Internal Examinations

b). Suggested Co-Curricular Activities

1. Training of students by a related field expert.
2. Reading Local Daily newspaper either print or online.
3. Watching live stream of sessions of Parliament or State Legislature.
4. Reading Editorial pages, blogs and websites for various ideological perspectives.
5. Assignments.
6. Discuss the debates around any recent Ordinance, Bill or Act in the Parliament or State Legislature.
7. Discuss any contemporary practice or event that violates the true spirit of democracy and political equality.
8. Seminars, Group discussions, Quiz, Debates etc.
9. Invited lectures and presentations on related topics by experts in Legislative Procedures.
10. Read the guidelines issued by Supreme Court in landmark cases relating to Political Defections, Anti-democracy acts of political parties.
