REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT
Academic Year 2022-23

St. Joseph's College for Women (Autonomous),

Affiliated to Andhra University,

Gnanapuram, Visakhapatnam- 530004 A.P.

https://stjosephscollegevisakhapatnam.ac.in/

Reaccredited by NAAC & ISO 9001:2015, 14001:2015 Certified Institution

Name and Address of the Information	St Joseph's College for Women (Autonomous) Visakhapatnam
Year of Establishment	1958
Current Academic Activities at the Institution	
Faculties	Humanities, Science, Commerce, Management
Departments	17
Programmes Offered	UG Programmes: 13 PG Programmes: 05
Full Time Faculty Members	80
Full Time Support Staff	42
Students	1727
Three Major features in the institutional context as perceived by AAA Peer Team *	1. A pioneering Women's College of 65 years standing and autonomous for 36 years. 2. Committed Staff and Socially conscious Management. 3. Students very vocal and using all the facilities in this well-maintained Campus
Dates of Visit	10-11August, 2023
Dr. S Sankar, Retired Principal & Advisor Akkineni Nageswara Rao College, Gudivada-521301 AP& Advisor - IQAC CLUSTER (India).	**Dr. G. Rama Lakshmi** Member AAA Peer Team **Former HOD, Political Science,** St. Joseph's College For Women (A) Vizag, AP

Criterion	Observation
Curricular Aspects	• Effective curriculum delivery. • Skill internship to students. • All PG Students completed 2 MOOCs Courses. • CBCS implemented as per Affiliating University and UGC norms. • Value added courses being offered. • Students' Participation in field projects and internship. • Regular feedback obtained – employers' feedback may be strengthened. • Several Certificate Courses on need basis organised. • More staff members need to apply for seed money and granted by management to pursue research. • Documentation maintained in all departments as per the guidelines of NAAC and college IQAC. • NEP orientation conducted and the orders / circulars relating these may be followed as per requirement. • Feedback of the Alumni (1.4.1) can be strengthened • Activities by the departments, IQAC and the College are well documented – these can be given more publicity and posted on College Website.

Teaching, Learning and Evaluation	• College caters education to a high percentage of students from the SEDGs. • College may also formally conduct and record the student induction programme as per UGC: https://www.ugc.gov.in/pdfnews/0559509_A-Guide-to-Student-Induction-Programme.pdf • Student centric teaching learning methods are practiced and there is a mechanism to record the progress of the slow learners. • All teachers have been using ICT / LMS for teaching. This trend should be sustained. • Mentoring scheme for students (mentees) is available in the college. • Number of grievances redressed (in all areas) needs to be shown numerically to create impact. • Pos, PSOs and Cos have been prepared and placed on the college website. • SSS conducted by the College looks very objective. • Quick Declaration of results from the last date of the semester examinations is laudable.

Research, Innovations and Extension	- The college has a good infrastructure for teaching. - There are a number of Research Guides and a tab on the college website can be created to highlight their contribution. - A good number of the staff have academic YouTube channels/videos and the college website may highlight their contribution. - Research papers (as per UGC CARE list.), ISBN book and conference papers publications are good but the college has the potential to strengthen them. - The Administration is considering providing seed money to aspiring staff to participate in seminars, workshops, etc. for paper presentations and for undertaking research. - The college has the potential to strengthen the Incubation cell and the start-ups. - IPR Workshops to be conducted every year and Industry-Academia Innovative activities need to be strengthened. - Consultancy provided by the Principal earned more than 10 lakh rupees for the college. (English Access Micro Scholarship Program in collaboration with U.S Consulate General Hyderabad which was launched in 2020 and completed successfully in 2022) - The College extension activities in the neighborhood community are numerous and praiseworthy. - The college has Linkages, MOUs, and Collaborations with 29 HEIs and other Organizations during the year 2022-2023.

Infrastructure and Learning Resources	- The College has adequate facilities for Teaching, Learning. - There are 42 class rooms, 1 digital class room and 35 ICT enabled class rooms and 29 rooms for laboratories. - LMS is in use in most of the departments. Motivating the staff and the students to use them will help in further strengthening the academic environment in the college. - Budget allotted to the library is satisfactory. - More than 50 MBPS speed Internet facility is made available in the college, and WIFI facility on the campus is to be given priority. - Optimum use of Physical infrastructure is witnessed on the campus. - Steps may be taken to provide facilities available in the science departments for staff in the other departments too. This will go a long way in making the stay on the campus happy.

Student Support and Progression	• Students are benefitted by scholarships and freeships.
	• Several Gold Medals have been instituted by staff and also other donors.
	• The college provides institutional scholarships to needy students.
	• Guidance for competitive examinations and career counseling is given to a large number of students.
	• Language lab is utilized for General English Classes as well as Add-on Courses for Communication Skills. Each system has LSRW exercises for the students to listen. An overhead projector is there for the faculty to play clippings of conversations to train students.
	• The college may apply for grants under skill development courses i.e., B.Voc. and Certificate courses by the UGC.
	• All statutory committees as per UGC mandate are to be made functional.
	• Functioning of Placement cell can be improved.
	• The students securing medals in sports, NCC, Fine Arts, and extension activities may be given more support.
	• Alumni contribution is to be made more impressive.
Governance Leadership and Management	• The mission of the college is being updated with the changing times and in tune with its vision.
	• The college believes in spelling out its goals and aspirations in its Vision statement and the unique impact it desires to create as per the changing circumstances.
	• The Management desires to outline the new modes with which students are to be trained to embark on their life journey with the intellectual transformation from the college. It also wishes to train them to bring about social transformation for which the college has been striving.
	• The practice of decentralization and participative management can be strengthened.

	- Perspective plan of the institution is to be prepared and deployed in view of the current changes being made. - E-Governance is in operation but it can be strengthened. - Internal and external Audits are done regularly. - IQAC is actively involved in quality initiatives but, some more youngsters, senior teachers, and experienced academics from outside may be included. - SWOC Analysis is made by the Departments, which is collected every year, as part of College Annual Report. - The college has an IDP and it is in tune with the NEP 2020. - ERP software is procured and functional. - The college reimburses the amount for attending the conferences / workshops. - Administrative training programmes may be organized for non-teaching staff.
Institutional Values and Best Practices	- There is a community college being run by the college. - The college has established Solar electricity of 40Kw capacity. - Waste management system is formalized with two MoUs with Green Waves & Suraj Krishna for disposal of E-waste, paper, Plastic waste, etc. E-waste bin is available on campus. - The college has addressed locational advantages and disadvantages – their initiatives are to be shared with other colleges in the state.

Strengths	• Good infrastructure.
	• Value added courses are available.
	• The college has taken optimum benefits of Government grants through UGC, RUSA, NSQF, Skill development etc.
	• Flexibility of courses.
Weaknesses	• Processes in the college not fully computerized.
	• Focus may be put on more Research & Book publications.
	• More vacancies of Aided Posts.
	• Students mostly from SEDGs and funding all their needs is tough.
Opportunities	• Opportunity to establish linkages, MOU and collaboration with bodies of National and International repute.
	• More faculty members can be involved in research (Projects, Ph.D.), patents, etc.
	• Utmost commitment of the faculty for the college and the cause of education.
	• Capacity of the institution to offer dual degrees with such a Supportive Management.
Challenges	• Preparing the existing staff to meet the demands of the institution.
	• Requirement and utilizing some (retired) senior faculty for guidance.
	• Generation of funds from philanthropists and other sources.
	• Minimising the gap between industry and academia.

Suggestions for Improvements

1. Documentation to be supported with vocal explanations when needed.

2. Incubation and start up cells at institutional level needed to promote entrepreneurship and life skills.

3. Promote research activities among young teachers and students.

4. Efforts may be taken for participation in online courses by staff and students.

5. Upgradation of software and internet in all departments, and more use of smart classes.

6. Opportunity to strengthen entrepreneurial skills.

7. Encourage students and staff to apply for grants from external agencies and funding bodies.

8. Orientation on start-ups needed.

9. Strengthening Career Guidance Cell.

10. Decentralisation of Management and administrative processes.

Dr. S. Sankar Member AAA Peer Team **ADVISOR** ANRC College, Gudivada, AP & IQAC CLUSTER INDIA	**Dr. G. Rama Lakshmi** Member AAA Peer Team **Former HOD, Political Science,** St. Joseph's College, Vizag, AP

We agree with the AAA Peer Team Observations

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